

**AGENDA**  
**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**February 17, 2025, 6:30 P.M.**

**CALL TO ORDER (Pledge of Allegiance)**

**AGENDA APPROVAL**

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**PRESENTATION:**

1. Exchange Club Forest Annual Update – June Kennedy

**COMMUNICATIONS:**

1. Charter Communications – Upcoming Changes

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – February 3, 2025
2. Council Committee of the Whole Minutes – February 6, 2025
3. Invoices
4. Department Reports
  - A. Police Report – Chief Brian Newcomb
  - B. Fire Report – Chief Randall Heckroth
  - C. Code Enforcement Report – Randall Heckroth

**REGULAR AGENDA:**

1. Well # 6 Repair Quotes
2. Light Pole Policy
3. Cars & Crafts Road Closure Request
4. Code Enforcement Officer
5. Mid-Year Budget Adjustments
6. New Investment

**ITEMS POSTPONED: None**

**COMMITTEE/LIAISON POSITION REPORTS:**

1. Economic Development Corporation (Mayor Snider)
2. Chamber of Commerce (Manager)
3. Downtown Development Authority (Kish)
4. Fair Board – (Oedy)
5. Parks & Recreation (White)
6. Planning Commission (Hutchison)
7. Tuscola County Board of Commissioners (Parker)
8. Zoning Board of Appeals (Mayor Snider)

**MAYOR'S REPORT** – Written report submitted.

**MANAGER REPORT** – Written report submitted.

**CLERK'S REPORT** – Written report submitted.

**TREASURER'S REPORT** – Written report submitted.

**CLOSED SESSION:**

Pursuant to Section 8 (d) of the Open Meetings Act - “To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.”

Pursuant to Section 8 (h) of the Open Meetings Act “To consider material exempt from discussion or disclosure by state or federal statute.”

**ADDITIONAL PUBLIC COMMENTS****ADJOURN**  
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Derrick Mathis  
Manager  
State Government Affairs - Michigan

February 4, 2025



T3 P1 357 \*\*\*\*\*AUTO\*\*ALL FOR AADC 480

City of Caro  
317 S. State Street  
Caro, MI 48723-1725

**Re: Upcoming Changes to Channel Line Up**

Dear Franchise Official,

Spectrum Mid-America, LLC ("Spectrum") is notifying its customers of the following changes to the Vassar, MI channel line-up serving your community:

- On or around March 6, 2025, *Universal Kids* on Spectrum channel(s) 170, 729 will cease programming its channel. This change is out of Spectrum's control. On March 6, 2025, the channel will be slated that programming is no longer available.
- On or around January 31, 2025, Spectrum launched carriage of **AXS TV** on the *Spectrum Select Packages* on channel 820.
- EarthX TV** on Spectrum channel 693 has changed its name from **EarthX TV** to **EarthX**. This change was out of Spectrum's control.

If you should have any questions about this change, please feel free to contact me at (616) 607-2380.

Sincerely,

*Derrick Mathis*

Derrick Mathis  
Manager, State Government Affairs - Michigan  
Charter Communications



**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**February 3, 2025, 6:30 P.M.**  
**Council Chambers, 317 S. State St., Caro, MI 48723**

Mayor Karen Snider called the regular meeting of the City Council to order on February 3, 2025, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Gregory Hutchison, Charlotte Kish, Doreen Oedy, and Heidi Parker.

Absent: Jill White

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Tammy Ries – City Treasurer, and other guests.

**AGENDA APPROVAL**

**25-M-19**

**Motion by Kish, seconded by Campbell to approve the agenda as presented with addition of # 3 – Set Committee of the Whole Meeting.**

**Motion Carried.**

**PUBLIC COMMENT/VISITORS: None**

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – January 21, 2025
2. Invoices

**25-M-20**

**Motion by Kish, seconded by Campbell to approve the consent agenda including invoices and with corrections to the minutes as presented.**

**Motion Carried.**

**REGULAR AGENDA: (action required)**

1. Budget Adjustments

**25-M-21**

**Motion by Hutchison, seconded by Campbell to approve the following budget adjustments for grants received:**

**Increase line item 101-301-960-000 Education & Training, \$16,284.00**

**Increase line item 101-301-702-000 Police Wages – Full Time, \$4,716.00**

**Increase line item 101-262-740-000 Election Supplies, \$11,000.00**

**Increase line item 101-301-967-000 Shop with a Hero, \$1,370.00**

**Increase line item 216-336-750-000 Fire Technology, \$5,000.00**

**Roll call vote: Campbell – yes, Hutchison – yes, Kish – yes, Oedy – yes, Parker – yes, White – absent, Mayor Snider – yes.**

**Motion carried.**

2. Investment Maturing

**25-M-22**

**Motion by Kish, seconded by Oedy to continue the CDARS in the amount of \$518,340.23 at Independent Bank for 52 weeks at 3.80%.**

**Motion carried**

3. Set Committee of the Whole Meeting

The Committee of the Whole Meeting is scheduled for February 6, 2025 at 6:00 p.m.

**COMMITTEE/LIAISON POSITION REPORTS:** None

**MAYOR'S REPORT** – None

**MANAGER'S REPORT** – Gave an update on bids that are forthcoming for website design, parking lot, and audit services. The roof on the well house at Chippewa is completed. Gave an update on bathroom remodel bid project. Gave an update on grant submission for parking lot.

**CLERK'S REPORT** – None

**CLOSED SESSION:** Section 8(c) of the OMA – “For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.”

**25-M-23**

**Motion by Kish, seconded by Oedy to go into Closed Session pursuant to Section 8 (c) of the Open Meetings Act – “For strategy and negotiation sessions connected with the negotiation of the collective bargaining agreement if either negotiating party requests a closed hearing.”**

**Roll call vote:** Hutchison – yes, Kish – yes, Oedy – yes, Parker – yes, White – absent, Campbell – yes, Mayor Snider – yes.

**Motion carried**

Entered Closed Session: 6:54 p.m.

Exited Closed Session: 8:26 p.m.

**ADDITIONAL PUBLIC COMMENT:**

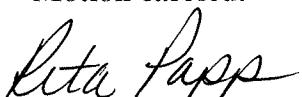
Councilor Heidi Parker – Inquired on Committee/Liaison Reports.

Councilor Doreen Oedy – Commented on the Committee of the Whole Meeting.

**25-M-24**

**Motion by Parker, seconded by Oedy to adjourn the meeting at 8:30 p.m.**

**Motion carried.**



Rita Papp  
City Clerk

**CITY OF CARO COUNCIL COMMITTEE OF THE WHOLE MINUTES**  
**February 6, 2025, 6:00 P.M.**  
**Council Chambers, 317 S. State St., Caro, MI 48723**

Mayor Karen Snider called the Committee of the Whole Meeting of the City Council to order February 6, 2025, at 6:00 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Gregory Hutchison, Charlotte Kish, Doreen Oedy, Heidi Parker, and Jill White.

Others: Scott Czasak – City Manager, Jana Brown – Deputy City Clerk, Brian Newcomb – Chief of Police, Tuscola County Fair Board – Neil Jackson, Dale Will, Jim Will, Mike Joslyn and other guests.

**PUBLIC COMMENTS: None**

**BUSINESS ITEMS:**

**1. Camping Ordinance**

Neil Jackson gave a presentation to the council which included the following topics:

- History of the request for changes to city ordinance regarding camping at the fairgrounds.
- Information regarding the Fair Boards' payment of waste disposal, water and electricity.
- Grants application and uses.
- Various events utilizing the camping facilities.
- Locations and number of camping spaces.
- Time frames campers occupy camping spaces.

The City Manager provided information regarding the current ordinance affecting the camping situation. He shared his intent to work closely with the City Attorney on potential amendments to the ordinance. The City Manager will keep the Council informed and provide further updates as soon as more information becomes available.

**2. Light Pole Policy**

The City Manager notified the Council of his intent to develop a policy for the usage of downtown light poles by nonprofits. He will be collaborating with the City Attorney on this issue as well to assure potential issues are addressed regarding liability. Once a draft is available, he will bring the issue back to the Council.

### **3. Code Enforcement Officer Position**

The City Manager informed the Council of his intention to explore the addition of a code enforcement officer position in the upcoming budget. Currently, Fire Chief Randy Heckroth is responsible for code enforcement services; however, due to the high volume of fire and medical calls, he is unable to dedicate the necessary time to effectively manage code enforcement duties.

This issue will be placed on the agenda for the February 17<sup>th</sup> meeting.

#### **ADDITIONAL ITEMS:**

Jill White asked for an update on reconstruction of the farmer's market bus stop. The City Manager verified the insurance company is working with a contractor who is set to start dependent on the weather.

Jill White requested an update on buildings at LJ's Garage property. The City Manager will be contacting the owner to discuss his construction progress.

**Motion by White, seconded by Oedy to adjourn the meeting at 6:52 p.m.**  
**Motion carried.**



Jana Brown  
Deputy City Clerk

## Report Criteria:

Report type: GL detail  
Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>#3224 BUILDING ASSOCIATION</b>					
02/25	02/17/2025	78865	248-728-922-000	WATER/SEWER/GARBAGE	85.16
Total #3224 BUILDING ASSOCIATION:					
<b>ADVANCE AUTO PARTS</b>					
02/25	02/17/2025	78866	661-575-776-000	MAINTENANCE SUPPLIES	53.88
Total ADVANCE AUTO PARTS:					
<b>AMAZON CAPITAL SERVICES</b>					
02/25	02/17/2025	78867	101-751-957-000	RECREATION PROGRAMS	515.20
02/25	02/17/2025	78867	101-253-740-000	OFFICE SUPPLIES	51.98-
02/25	02/17/2025	78867	101-253-740-000	OFFICE SUPPLIES	25.99-
02/25	02/17/2025	78867	101-265-776-000	O&M SUPPLIES	740.37
02/25	02/17/2025	78867	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	56.54
02/25	02/17/2025	78867	216-336-740-000	OPERATING SUPPLIES	178.56
02/25	02/17/2025	78867	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	11.98
02/25	02/17/2025	78867	590-545-776-000	OM&R SUPPLIES	174.67
02/25	02/17/2025	78867	590-540-740-001	OFFICE SUPPLIES	174.67
Total AMAZON CAPITAL SERVICES:					
<b>BELL - WASIK, INC.</b>					
02/25	02/17/2025	78868	101-301-860-000	GAS/OIL/TIRES	68.59
Total BELL - WASIK, INC.:					
<b>CARO AREA DISTRICT LIBRARY</b>					
02/25	02/11/2025	78860	101-000-223-000	DUE TO CARO DISTRICT LIBRARY	24,019.76
Total CARO AREA DISTRICT LIBRARY:					
<b>CARO COMMUNITY SCHOOLS</b>					
02/25	02/11/2025	78861	101-000-225-000	DUE TO CARO SCHOOLS	91,054.83
02/25	02/11/2025	78861	101-000-225-000	DUE TO CARO SCHOOLS	162,675.01
Total CARO COMMUNITY SCHOOLS:					
<b>CARO RENTAL</b>					
02/25	02/17/2025	78869	591-540-943-000	EQUIPMENT RENT	200.00
Total CARO RENTAL:					
<b>CARO TRANSIT AUTHORITY</b>					
02/25	02/11/2025	78862	101-000-222-001	DUE TO CARO TRANSIT AUTHORITY	32,203.40

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total CARO TRANSIT AUTHORITY:					32,203.40
<b>CARTER LUMBER</b>					
02/25	02/17/2025	78870	101-751-970-000	CAPITAL OUTLAY	641.04
02/25	02/17/2025	78870	101-751-970-000	CAPITAL OUTLAY	483.93
Total CARTER LUMBER:					1,124.97
<b>CHARTER COMMUNICATIONS</b>					
02/25	02/17/2025	78871	101-751-750-000	TECHNOLOGY	107.08
Total CHARTER COMMUNICATIONS:					107.08
<b>CINTAS</b>					
02/25	02/17/2025	78872	101-265-776-000	O&M SUPPLIES	38.50
Total CINTAS:					38.50
<b>CITY OF CARO</b>					
02/25	02/17/2025	78873	101-265-922-000	WATER/SEWER/GARBAGE	186.22
02/25	02/17/2025	78873	101-441-922-000	WATER/SEWER/GARBAGE	681.37
02/25	02/17/2025	78873	101-703-922-000	WATER/SEWER/SAN	13.11
02/25	02/17/2025	78873	101-703-922-000	WATER/SEWER/SAN	13.11
02/25	02/17/2025	78873	101-703-922-000	WATER/SEWER/SAN	21.86
02/25	02/17/2025	78873	101-703-922-000	WATER/SEWER/SAN	29.03
02/25	02/17/2025	78873	101-751-922-000	WATER/SEWER	26.22
02/25	02/17/2025	78873	216-336-922-000	WATER/SEWER/GARBAGE	230.51
02/25	02/17/2025	78873	248-728-922-000	WATER/SEWER/GARBAGE	40.47
02/25	02/17/2025	78873	590-540-922-000	WATER/SEWER/GARBAGE	253.87
Total CITY OF CARO:					1,495.77
<b>CIVICPLUS LLC</b>					
02/25	02/17/2025	78874	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	267.28
02/25	02/17/2025	78874	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	267.28
02/25	02/17/2025	78874	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	267.28
02/25	02/17/2025	78874	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	267.27
02/25	02/17/2025	78874	101-371-750-001	SOFTWARE MAINTENANCE AGREEM	267.27
02/25	02/17/2025	78874	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	267.27
02/25	02/17/2025	78874	216-336-750-001	SOFTWARE MAINTENANCE AGREE'T	267.27
02/25	02/17/2025	78874	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	267.27
02/25	02/17/2025	78874	591-540-750-001	SOFTWARE MAINTENANCE AGREE'M	267.27
02/25	02/17/2025	78874	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	267.27
02/25	02/17/2025	78874	661-575-750-001	SOFTWARE MAINTENANCE AGREEM	267.27
Total CIVICPLUS LLC:					2,940.00
<b>COMPANION LIFE INSURANCE CO.</b>					
02/25	02/17/2025	78875	101-172-717-000	LIFE INSURANCE	58.81
02/25	02/17/2025	78875	101-262-717-000	LIFE INSURANCE	3.99
02/25	02/17/2025	78875	101-253-717-000	LIFE INSURANCE	17.56

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
02/25	02/17/2025	78875	101-260-717-000	LIFE INSURANCE	15.76
02/25	02/17/2025	78875	101-265-717-000	LIFE INSURANCE	14.36
02/25	02/17/2025	78875	101-301-717-000	LIFE INSURANCE	159.60
02/25	02/17/2025	78875	101-371-717-000	LIFE INSURANCE	4.99
02/25	02/17/2025	78875	101-702-717-000	LIFE INSURANCE	2.99
02/25	02/17/2025	78875	101-441-717-000	LIFE INSURANCE	40.70
02/25	02/17/2025	78875	101-751-717-000	LIFE INSURANCE	2.39
02/25	02/17/2025	78875	202-483-717-000	LIFE INSURANCE	7.08
02/25	02/17/2025	78875	202-463-717-000	LIFE INSURANCE	5.99
02/25	02/17/2025	78875	203-463-717-000	LIFE INSURANCE	7.18
02/25	02/17/2025	78875	203-483-717-000	LIFE INSURANCE	7.08
02/25	02/17/2025	78875	204-442-717-000	LIFE INSURANCE	3.59
02/25	02/17/2025	78875	204-483-717-000	LIFE INSURANCE	2.69
02/25	02/17/2025	78875	248-441-717-000	LIFE INSURANCE	5.69
02/25	02/17/2025	78875	248-728-717-000	LIFE INSURANCE	.80
02/25	02/17/2025	78875	216-336-717-000	LIFE INSURANCE	18.75
02/25	02/17/2025	78875	590-560-717-000	LIFE INSURANCE	21.35
02/25	02/17/2025	78875	590-536-717-000	LIFE INSURANCE	1.20
02/25	02/17/2025	78875	590-540-717-000	LIFE INSURANCE	63.44
02/25	02/17/2025	78875	590-545-717-000	LIFE INSURANCE	7.18
02/25	02/17/2025	78875	591-560-717-000	LIFE INSURANCE	21.35
02/25	02/17/2025	78875	591-536-717-000	LIFE INSURANCE	1.20
02/25	02/17/2025	78875	591-540-717-000	LIFE INSURANCE	32.32
02/25	02/17/2025	78875	596-560-717-000	LIFE INSURANCE	9.38
02/25	02/17/2025	78875	596-521-717-000	LIFE INSURANCE	2.39
02/25	02/17/2025	78875	661-575-717-000	LIFE INSURANCE	5.69
02/25	02/17/2025	78875	101-172-719-000	SHORT/LONG TERM DISABILITY	51.79
02/25	02/17/2025	78875	101-262-719-000	SHORT/LONG TERM DISABILITY	15.89
02/25	02/17/2025	78875	101-253-719-000	SHORT/LONG TERM DISABILITY	56.46
02/25	02/17/2025	78875	101-260-719-000	SHORT/LONG TERM DISABILITY	63.61
02/25	02/17/2025	78875	101-265-719-000	SHORT/LONG TERM DISABILITY	44.84
02/25	02/17/2025	78875	101-301-719-000	SHORT/LONG TERM DISABILITY	575.44
02/25	02/17/2025	78875	101-371-719-000	SHORT/LONG TERM DISABILITY	20.24
02/25	02/17/2025	78875	101-702-719-000	SHORT/LONG TERM DISABILITY	13.71
02/25	02/17/2025	78875	101-441-719-000	SHORT/LONG TERM DISABILITY	135.40
02/25	02/17/2025	78875	101-751-719-000	SHORT/LONG TERM DISABILITY	7.47
02/25	02/17/2025	78875	202-483-719-000	SHORT/LONG TERM DISABILITY	30.30
02/25	02/17/2025	78875	202-463-719-000	SHORT/LONG TERM DISABILITY	18.68
02/25	02/17/2025	78875	203-463-719-000	SHORT/LONG TERM DISABILITY	22.42
02/25	02/17/2025	78875	203-483-719-000	SHORT/LONG TERM DISABILITY	30.30
02/25	02/17/2025	78875	204-442-719-000	SHORT/LONG TERM DISABILITY	11.21
02/25	02/17/2025	78875	204-483-719-000	SHORT/LONG TERM DISABILITY	11.66
02/25	02/17/2025	78875	248-441-719-000	SHORT/LONG TERM DISABILITY	20.16
02/25	02/17/2025	78875	248-728-719-000	SHORT/LONG TERM DISABILITY	3.18
02/25	02/17/2025	78875	216-336-719-000	SHORT/LONG TERM DISABILITY	78.21
02/25	02/17/2025	78875	590-560-719-000	SHORT/LONG TERM DISABILITY	77.60
02/25	02/17/2025	78875	590-536-719-000	SHORT/LONG TERM DISABILITY	3.74
02/25	02/17/2025	78875	590-540-719-000	SHORT/LONG TERM DISABILITY	172.95
02/25	02/17/2025	78875	590-545-719-000	SHORT/LONG TERM DISABILITY	22.42
02/25	02/17/2025	78875	591-560-719-000	SHORT/LONG TERM DISABILITY	77.60
02/25	02/17/2025	78875	591-536-719-000	SHORT/LONG TERM DISABILITY	3.74
02/25	02/17/2025	78875	591-540-719-000	SHORT/LONG TERM DISABILITY	100.90

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
02/25	02/17/2025	78875	596-560-719-000	SHORT/LONG TERM DISABILITY	31.92
02/25	02/17/2025	78875	596-521-719-000	SHORT/LONG TERM DISABILITY	7.48
02/25	02/17/2025	78875	661-575-719-000	SHORT/LONG TERM DISABILITY	21.42
Total COMPANION LIFE INSURANCE CO.:					2,276.24
<b>DETROIT PUMP &amp; MFG CO</b>					
02/25	02/17/2025	78876	590-545-776-000	OM&R SUPPLIES	9,380.00
Total DETROIT PUMP & MFG CO:					9,380.00
<b>ELAN FINANCIAL SERVICES</b>					
02/25	02/04/2025	800151	248-728-961-000	MEMBERSHIP DUES	250.00
02/25	02/04/2025	800151	248-728-960-000	EDUCATION & DUES	150.00
02/25	02/04/2025	800151	248-728-776-000	DDA OPERATING SUPPLIES	35.29
02/25	02/04/2025	800151	248-728-801-000	DDA CONTRACTED SERVICES	828.00
02/25	02/04/2025	800151	248-728-776-000	DDA OPERATING SUPPLIES	52.76
02/25	02/04/2025	800151	248-733-960-000	FARMER'S MARKET - EDUCATION	250.00
02/25	02/04/2025	800151	248-733-961-000	FARMER'S MAREKT - MEMBER DUES	50.00
Total ELAN FINANCIAL SERVICES:					1,616.05
<b>ELECTION SOURCE</b>					
02/25	02/17/2025	78877	101-262-801-000	CONTRACTED SERVICES	1,710.00
Total ELECTION SOURCE:					1,710.00
<b>EMTERRA ENVIRONMENTAL USA CORP</b>					
02/25	02/17/2025	78878	596-521-801-000	CONTRACTED SERVICES	18,216.55
02/25	02/17/2025	78878	596-521-801-000	CONTRACTED SERVICES	22,199.68
02/25	02/17/2025	78878	596-521-801-000	CONTRACTED SERVICES	525.60
02/25	02/17/2025	78878	596-521-801-000	CONTRACTED SERVICES	14.28
Total EMTERRA ENVIRONMENTAL USA CORP:					40,956.11
<b>FARM DEPOT</b>					
02/25	02/17/2025	78879	661-575-776-000	MAINTENANCE SUPPLIES	20.13
02/25	02/17/2025	78879	661-575-776-000	MAINTENANCE SUPPLIES	1,284.98
Total FARM DEPOT:					1,305.11
<b>GAMBLES DO IT BEST HARDWARE</b>					
02/25	02/17/2025	78880	591-540-776-000	O&M SUPPLIES	11.24
02/25	02/17/2025	78880	590-545-776-000	OM&R SUPPLIES	141.59
02/25	02/17/2025	78880	591-540-776-000	O&M SUPPLIES	19.99
Total GAMBLES DO IT BEST HARDWARE:					172.82
<b>GREAT LAKES PUBLIC SAFETY EQUIPMENT</b>					
02/25	02/17/2025	78881	101-301-930-001	VEHICLE MAINTENACE EXPENSE	209.80



GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total MCLAREN CARO REGION:					30.95
<b>MEDLER ELECTRIC COMPANY</b>					
02/25	02/17/2025	78891	248-728-970-000	DDA CAPITAL OUTLAY	21,935.30
02/25	02/17/2025	78891	590-545-776-000	OM&R SUPPLIES	1,409.21
02/25	02/17/2025	78891	590-540-776-000	OM&R SUPPLIES NORMAL	310.00
02/25	02/17/2025	78891	590-540-776-000	OM&R SUPPLIES NORMAL	310.00
Total MEDLER ELECTRIC COMPANY:					23,964.51
<b>MICHIGAN CAT</b>					
02/25	02/17/2025	78892	661-575-930-000	CONTRACTED REPAIRS	1,734.23
Total MICHIGAN CAT:					1,734.23
<b>MICHIGAN RURAL WATER ASSOCIATION</b>					
02/25	02/17/2025	78893	590-540-801-000	CONTRACTED SERVICES	450.00
Total MICHIGAN RURAL WATER ASSOCIATION:					450.00
<b>MOORE MOTOR SALES</b>					
02/25	02/17/2025	78894	216-336-930-000	REPAIRS - EQUIPMENT	7,943.28
02/25	02/17/2025	78894	101-301-860-000	GAS/OIL/TIRES	720.00
Total MOORE MOTOR SALES:					8,663.28
<b>MUNICIPAL EMERGENCY SERVICES</b>					
02/25	02/17/2025	78895	216-336-970-000	CAPITAL OUTLAY	13,328.29
Total MUNICIPAL EMERGENCY SERVICES:					13,328.29
<b>PITNEY BOWES INC</b>					
02/25	02/17/2025	78896	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	507.96
Total PITNEY BOWES INC:					507.96
<b>PVS TECHNOLOGIES, INC.</b>					
02/25	02/17/2025	78897	590-540-776-004	CHEMICAL SUPPLIES FOR PLANT	10,185.70
Total PVS TECHNOLOGIES, INC.:					10,185.70
<b>R&amp;R TECHNICAL SERVICES</b>					
02/25	02/17/2025	78898	101-172-801-000	CONTRACTED SERVICES	175.00
02/25	02/17/2025	78898	101-441-801-000	CONTRACTED SERVICES	137.50
02/25	02/17/2025	78898	216-336-801-000	CONTRACTED SERVICES	62.50
02/25	02/17/2025	78898	591-540-801-000	CONTRACTED SERVICES	100.00
02/25	02/17/2025	78898	101-253-801-000	CONTRACTED SERVICES	182.50
02/25	02/17/2025	78898	101-260-801-000	CONTRACTED SERVICES	132.50
02/25	02/17/2025	78898	101-301-801-000	CONTRACTED SERVICES	302.50
02/25	02/17/2025	78898	590-540-801-000	CONTRACTED SERVICES	140.00
02/25	02/17/2025	78898	596-521-801-000	CONTRACTED SERVICES	37.50

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
02/25	02/17/2025	78898	101-265-801-000	CONTRACTED SERVICES	66.00
02/25	02/17/2025	78898	101-751-801-000	CONTRACTED SERVICES	25.00
02/25	02/17/2025	78898	101-172-853-000	TELEPHONE	55.00
02/25	02/17/2025	78898	101-253-853-000	TELEPHONE	27.50
02/25	02/17/2025	78898	101-260-853-000	TELEPHONE	27.50
02/25	02/17/2025	78898	101-371-853-000	TELEPHONE	20.50
02/25	02/17/2025	78898	101-702-853-000	TELEPHONE	20.45
02/25	02/17/2025	78898	101-441-853-000	TELEPHONE	20.45
02/25	02/17/2025	78898	101-703-853-000	TELEPHONE	20.45
02/25	02/17/2025	78898	101-301-853-000	TELEPHONE & PAGERS	20.45
02/25	02/17/2025	78898	202-483-853-000	TELEPHONE	20.45
02/25	02/17/2025	78898	203-483-853-000	TELEPHONE	20.45
02/25	02/17/2025	78898	204-483-853-000	TELEPHONE	20.45
02/25	02/17/2025	78898	248-728-853-000	TELEPHONE	55.00
02/25	02/17/2025	78898	216-336-853-000	TELEPHONE	55.00
02/25	02/17/2025	78898	590-540-853-000	TELEPHONE	20.45
02/25	02/17/2025	78898	591-540-853-000	TELEPHONE	20.45
02/25	02/17/2025	78898	596-560-853-000	TELEPHONE	20.45
02/25	02/17/2025	78898	661-575-853-000	TELEPHONE	55.00
02/25	02/17/2025	78898	101-101-801-000	CONTRACTED SERVICES	90.00
02/25	02/17/2025	78898	101-262-740-000	OFFICE SUPPLIES	850.00
Total R&R TECHNICAL SERVICES:					2,801.00
<b>ROWE PROFESSIONAL SVS COMP.</b>					
02/25	02/17/2025	78899	101-701-801-000	CONTRACTED SERVICES	35.00
02/25	02/17/2025	78899	101-702-801-000	CONTRACTED SERVICES	35.00
Total ROWE PROFESSIONAL SVS COMP.:					70.00
<b>SHRED EXPERTS</b>					
02/25	02/17/2025	78900	101-260-801-000	CONTRACTED SERVICES	65.00
Total SHRED EXPERTS:					65.00
<b>STATE OF MICHIGAN - EGLE</b>					
02/25	02/17/2025	78901	590-540-777-000	STATE TESTING & PERMITS	260.00
Total STATE OF MICHIGAN - EGLE:					260.00
<b>TEAM FINANCIAL GROUP</b>					
02/25	02/17/2025	78902	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
02/25	02/17/2025	78902	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
02/25	02/17/2025	78902	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
02/25	02/17/2025	78902	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	33.17
02/25	02/17/2025	78902	101-371-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
02/25	02/17/2025	78902	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
02/25	02/17/2025	78902	216-336-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
02/25	02/17/2025	78902	101-751-750-001	SOFTWARE MAINTENANCE AGREE'T	33.16
02/25	02/17/2025	78902	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
02/25	02/17/2025	78902	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
02/25	02/17/2025	78902	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	33.17

CITY OF CARO

Check Register - Council Meeting  
Check Issue Dates: 2/4/2025 - 2/17/2025

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Feb 12, 2025 02:41PM

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
02/25	02/17/2025	78902	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	33.14
				Total TEAM FINANCIAL GROUP:	398.00
<b>TLS ENTERPRISES</b>					
02/25	02/17/2025	78903	101-751-970-000	CAPITAL OUTLAY	5,000.00
				Total TLS ENTERPRISES:	5,000.00
<b>TRACE ANALYTICAL LABORATORIES, INC</b>					
02/25	02/17/2025	78904	591-540-777-001	WATER TESTING	43.50
02/25	02/17/2025	78904	591-540-777-001	WATER TESTING	43.50
				Total TRACE ANALYTICAL LABORATORIES, INC:	87.00
<b>TUSCOLA COUNTY ADVERTISER</b>					
02/25	02/17/2025	78905	101-260-900-000	PRINTING & PUBLICATION	37.50
02/25	02/17/2025	78905	101-703-900-000	PRINTING/PUBLICATION	2,102.92
02/25	02/17/2025	78905	101-260-900-000	PRINTING & PUBLICATION	25.00
02/25	02/17/2025	78905	248-728-776-000	DDA OPERATING SUPPLIES	45.00
02/25	02/17/2025	78905	101-172-740-000	OFFICE SUPPLIES	16.13
02/25	02/17/2025	78905	101-260-740-000	OFFICE SUPPLIES	16.13
02/25	02/17/2025	78905	101-253-740-000	OFFICE SUPPLIES	16.13
02/25	02/17/2025	78905	101-265-776-000	O&M SUPPLIES	16.13
02/25	02/17/2025	78905	101-301-740-000	OFFICE SUPPLIES	16.13
02/25	02/17/2025	78905	101-371-740-000	OFFICE SUPPLIES	16.13
02/25	02/17/2025	78905	101-441-776-000	O&M SUPPLIES	16.12
02/25	02/17/2025	78905	203-483-740-000	OFFICE SUPPLIES	16.12
02/25	02/17/2025	78905	202-483-740-000	OFFICE SUPPLIES	16.12
02/25	02/17/2025	78905	204-444-776-000	SUPPLIES/MATERIALS	16.12
02/25	02/17/2025	78905	216-336-740-000	OPERATING SUPPLIES	16.12
02/25	02/17/2025	78905	248-728-776-000	DDA OPERATING SUPPLIES	16.12
02/25	02/17/2025	78905	590-540-740-001	OFFICE SUPPLIES	16.12
02/25	02/17/2025	78905	591-540-740-000	OFFICE SUPPLIES	16.12
				Total TUSCOLA COUNTY ADVERTISER:	2,436.16
<b>TUSCOLA COUNTY TREASURER</b>					
02/25	02/11/2025	78863	101-000-228-001	DUE TO CTY - STATE EDUCATION	828.80
02/25	02/11/2025	78863	101-000-222-000	DUE TO CTY - COUNTY OPERATING	540.64
02/25	02/11/2025	78863	101-000-222-005	DUE TO COUNTY - INTEREST	31.49
02/25	02/11/2025	78863	101-000-222-005	DUE TO COUNTY - INTEREST	48.29
02/25	02/11/2025	78863	101-000-222-004	COUNTY SPECIALS	71,502.39
02/25	02/11/2025	78863	101-000-222-003	COUNTY DRAINS	23.56
				Total TUSCOLA COUNTY TREASURER:	72,975.17
<b>TUSCOLA INTERMEDIATE SCHOOL</b>					
02/25	02/11/2025	78864	101-000-234-000	DUE TO INTERMEDIATE SCHOOLS	68,955.73
				Total TUSCOLA INTERMEDIATE SCHOOL:	68,955.73

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>UNIFIRST CORPORATION</b>					
02/25	02/17/2025	78906	101-265-776-000	O&M SUPPLIES	31.95
02/25	02/17/2025	78906	216-336-740-000	OPERATING SUPPLIES	39.25
02/25	02/17/2025	78906	590-540-776-000	OM&R SUPPLIES NORMAL	35.23
02/25	02/17/2025	78906	101-265-776-000	O&M SUPPLIES	32.50
02/25	02/17/2025	78906	101-265-776-000	O&M SUPPLIES	36.50
Total UNIFIRST CORPORATION:					175.43
<b>WATER SOLUTIONS UNLIMITED INC</b>					
02/25	02/17/2025	78907	590-540-776-004	CHEMICAL SUPPLIES FOR PLANT	755.01
Total WATER SOLUTIONS UNLIMITED INC:					755.01
<b>WEST SHORE SERVICES, INC.</b>					
02/25	02/17/2025	78908	216-336-801-000	CONTRACTED SERVICES	1,275.00
Total WEST SHORE SERVICES, INC.:					1,275.00
<b>WEX BANK</b>					
02/25	02/04/2025	800152	661-575-860-000	GAS/OIL	692.32
02/25	02/04/2025	800152	216-336-860-000	GAS & OIL	261.10
02/25	02/04/2025	800152	101-371-860-000	GAS	65.27
02/25	02/04/2025	800152	101-301-860-000	GAS/OIL/TIRES	1,123.75
02/25	02/04/2025	800152	590-540-860-000	GAS/OIL/DIESEL	92.62
Total WEX BANK:					2,235.06
<b>YOURMEMBERSHIP.COM, INC</b>					
02/25	02/17/2025	78909	590-540-900-000	PUBLICATION	150.00
Total YOURMEMBERSHIP.COM, INC:					150.00
Grand Totals:					623,079.51

## Report Criteria:

Report type: GL detail  
Check.Type = {<>} "Adjustment"



CARO POLICE DEPARTMENT      317 S. STATE STREET, CARO, MI 48723

Brian V. Newcomb, Chief of Police

---

To: Caro City Council, Caro City Manager

From: Brian Newcomb, Chief of Police

Regarding: Month end report, January 2025

Date: February 3, 2025

### **POLICE REPORTS**

Police Complaints for January 2025-309 Complaints

Comparison-January 2024- 332 complaints

December 2024-246 complaints

November 2024- 271 Complaints

October 2024 – 330 complaints

September 2024=349 complaints

August 2024-369 reports

July 2024- 472

June 2024-390 reports

May 2024=464 complaints

April 2024=473

March 2024-372

February 2024= 304

### **MILEAGE**

January 2025- 4,401 miles

### **GASOLINE**

January 2025- 366.75 gallons

911 OPEN LINE/HANGUP	7		
ABANDONED VEHICLE	3		
AIRPLANE CRASH			
ALARM	10	4113 Kain assist MSP B&E in progress	
ANIMAL AT LARGE	5	Mertz at E. Wells assist TUSH with fleeing suspect	
ASSAULT INCLUDING DOMESTIC	15		
ASSIST DHHS	2		
ASSIST FIRE	1		
ASSIST MDOC			
ASSIST MSP	1		
ASSIST OTHER PD	1		
ASSIST THUMB NARCOTICS	1		
ASSIST TUSH IN CARO	2	Possess Analogues	felony
ASSIST DPW	1	Domestic Violence	Misdemeanor
ATTEMPT TO LOCATE PERSON		Domestic Violence, 3rd offense	felony
B&E		Domestic Violence	Misdemeanor
BACKGROUND INVESTIGATION LE		Domestic Violence 3rd offense	felony
BULLYING INCLUDING CYBER		Operate Vehicle while intoxicated	Misdemeanor
CHILD LOCKED IN VEHICLE		Carry Concealed pistol while intoxicated	Misdemeanor
CHILD NEGLECT/ABUSE		Retail Fraud 3rd degree	Misdemeanor
CITIZEN ASSIST		Retail Fraud 3rd degree	Misdemeanor
CIVIL DISPUTE	5	Retail Fraud 3rd degree	Misdemeanor
CONCEALED WEAPONS		Retail Fraud 2nd degree	Misdemeanor
CONDITIONAL BOND VIOLATION		Interfere with electronic communication	felony
CONSERVATION VIOLATION		Domestic Violence 2nd offense	Misdemeanor
COUNTERFEITING		Stalking-Aggravated	felony
CRIMINAL SEXUAL CONDUCT	3	Breaking and Entering	felony
CURFEW VIOLATION		Impersonating a Police Officer	felony
DISORDERLY	3	Impersonating a Police Officer	felony
DISTURBING THE PEACE	1	Stealing financial transaction device	felony
DOG BITE		Possession of narcotics 2nd offense	felony
DOG LOCKED IN VEHICLE		Malicious Destruction of Property	Misdemeanor
DRIVE WHILE LICENSE SUSPENDED	1	Fail to Appear in court	Misdemeanor
EMBEZZLEMENT		Fail to Appear in court	Misdemeanor
EXTORTION		Fail to Appear in court	Misdemeanor
FALSE PERSONATION		Fail to Appear in court	Misdemeanor
FATAL TRAFFIC CRASH		Fail to Appear in court	Misdemeanor
FELONIOUS ASSAULT		Fail to Appear in court	Misdemeanor
FIGHT IN PROGRESS		Fail to Appear in court	Misdemeanor
FIREWORKS VIOLATION		Fail to Appear in court	Misdemeanor
FLEE POLICE	2	Bond Violation Arrest	felony
FOLLOW UP INVESTIGATION	5	Bond Violation Arrest	felony
FOUND PROPERTY	3	Bond Violation Arrest	felony
FORGERY		Bond Violation Arrest	felony
FRAUD	8	Parole Violation arrest	felony
GENERAL	9	Parole Violation arrest	felony
GUNSHOT WOUND		Parole Violation arrest	felony
HARASSMENT	12	Parole Violation arrest	felony
HIT AND RUN PDA		Operating While Intoxicated	Misdemeanor
HOMELESS		Operating While Intoxicated	Misdemeanor
HOMICIDE ATTEMPT		Operating While Intoxicated	Misdemeanor
INDECENT EXPOSURE		Driving with No Insurance	Misdemeanor
INJURY CRASH	1	Driving with No Insurance	Misdemeanor
INTOXICATED PERSON		Driving with No Insurance	Misdemeanor
INVESTIGATION FOLLOWUP		Driving with No Insurance	Misdemeanor

INVESTIGATIVE CHECK OR STOP		Driving with No Insurance	Misdemeanor
KEYS LOCKED IN VEHICLE		Driving with no registration	Misdemeanor
KIDNAPPING		Driving with no registration	Misdemeanor
LARCENY	3		
LARCENY BY CONVERSION	1		
LARCENY FROM VEHICLE			
LARCENY IN A BUILDING			
LIQUOR INSPECTION	14		
LITTERING			
LOITERING			
LOST PROPERTY	1		
MDOP	1		
MED FIRST RESPONSE CALL	17		
MENTAL HEALTH CALL	6		
MIP-ALCOHOL			
MIP-VAPE	1		
MISSING JUVENILE			
MISSING PERSON			
MISUSE OF 911 LINE			
MOTORIST ASSIST	3		
MUTUAL AID	2		
NARCOTICS	6		
NATURAL DEATH			
NO INSURANCE-VEHICLE	5		
NO OPERATORS LICENSE			
NO REGISTRATION MISDEMEANOR	2		
NOISE COMPLAINT			
OPEN DOOR			
OVERDOSE-DRUGS			
OWI	3		
PARKING VIOLATIONS			
PAROLE VIOLATION	1		
PDA	15		
PPO VIOLATION	4		
PROBATION VIOLATION	1	Total Arrests	45
PROWLER	1		
PUBLIC RELATIONS			
RECKLESS DRIVING			
REGISTRATION VIOLATION			
RESIST OFFICER			
RETAIL FRAUD	4		
ROAD RAGE			
RUNAWAY	1		
SEARCH WARRANT			
SINKHOLE IN ROADWAY			
STALKING	1		
SUBPOENA SERVICE	4		
SUICIDE OR ATTEMPTED SUICIDE	3		
SUICIDAL PERSON-THREATS OF	1		
SUSPICIOUS PERSON	7		
SUSPICIOUS SITUATION	5		
THREATS			
THREATS TO ATTY GENERAL			
THREATS TO COURTHOUSE			
THREATS TO SCHOOL	1		

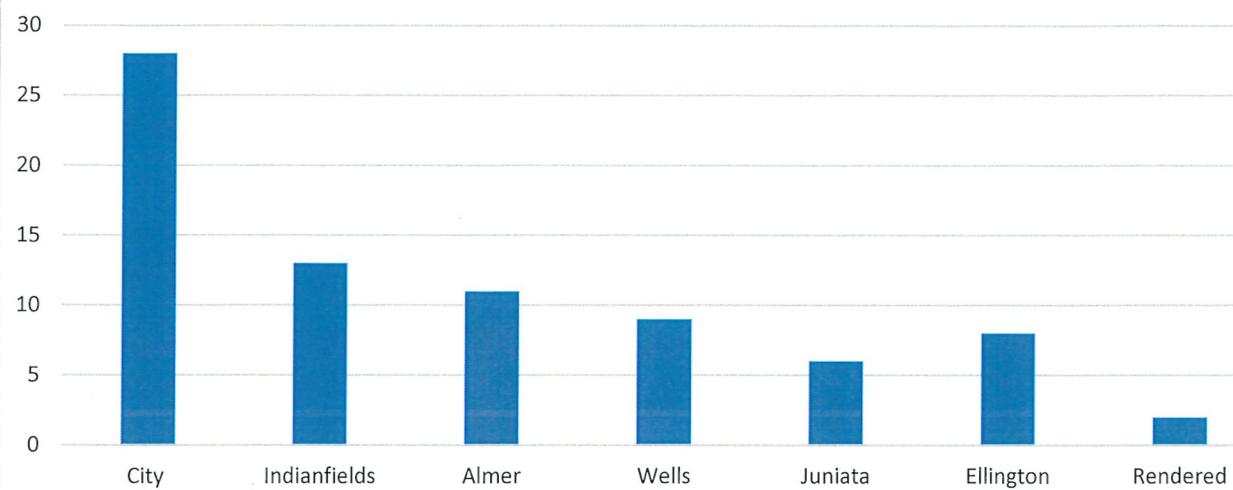
TRAFFIC CONTROL	1
TRAFFIC STOPS/CITATIONS	56
TRESPASS	1
TRUANCY	
UDAA	
VERBAL DOMESTIC	6
VIN INSPECTION	
WARRANT ARREST - FELONY	5
WARRANT ARREST - MISDEMEANOR	8
WEAPONS OFFENSE	1
WELFARE CHECK	15
WITNESS INTIMIDATION	

TOTAL COMPLAINTS	309
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		Fire runs January 1, 2025 thru January 31, 2025	City of Caro Fire Department	Report to Council		page 1
Run #	Date	Responsible entity	Address of call	Description	Water usage	Township
1	1/1/2025	498 Albin Rd.		Medical No #	0	Indianfields
2	1/1/2025	1121 E. Caro Rd.	Walmart	smoke investigation	0	City
3	1/2/2025	near 2255 E. Caro Rd.	unknown crash, canceled	vehicle crash,canceled	0	Ellington
4	1/2/2025	226 Quinn Ave.		medical 001	0	City
5	1/3/2024	1085 E. Caro Rd.		medical 2	0	City
6	1/4/2025	1085 Northview Dr.		medical 3	0	City
7	1/4/2025	306 S. Hurds Corner Rd.		Medical 4	0	Wells
8	1/5/2025	1940 French Rd.		Medical 5	0	Almer
9	1/6/2025	1133 E. Dayton Rd.		Medical 006	0	Indianfields
10	1/6/2025	226 Quinn Ave.		medical 007	0	City
11	1/6/2025	E. Dayton & Boy Scout	canceled	unknown crash	0	Indianfields
12	1/6/2025	1507 Elmwood Rd.	canceled, not our area	veh.crash & gas line hit	0	Almer
13	1/6/2025	Graff & Dixon Rd.	Melba Lou Wilding	vehicle crash into a tree	0	Indianfields
14	1/6/2025	002 Turner Dr. Apt. #D5		medical 008	0	City
15	1/6/2025	3672 E. Bevens Rd.		Medical 009	0	Wells
16	1/7/2025	1551 Grady Rd.		Medical 010	0	Indianfields
17	1/8/2025	1779 Colwood Rd.		Medical 011	0	Almer
18	1/9/2025	226 Quinn Ave.		medical no #	0	City
19	1/9/2025	54 E. Deckerville #312		medical 013	0	City
20	1/10/2025	2401 N. Colling Rd.	Kirk Spencer	vehicle crash	0	Almer
21	1/10/2025	1695 Parkway Dr.		medical no #	0	City
22	1/10/2025	2811 E. Deckerville Rd.		Medical 014	0	Ellington
23	1/10/2025	E. Deckerville & Orr Rd.	canceled services not needed	vehicle crash,canceled	0	Ellington
24	1/10/2025	601 W. Gilford Rd. B302		medical no #	0	City
25	1/12/2025	2668 Rossman Rd.		Medical 015	0	Wells
26	1/13/2025	1332 Prospect Ave.		medical No #	0	City
27	1/14/2025	1601 W. Gilford 120C		medical 016	0	City
28	1/15/2025	Cleaver & E. Dutcher Rd.	Jashia Middaugh	vehicle crash	0	Almer
29	1/15/2025	Albin & Boy Scout Rd.	canceled	unknown veh. crash	0	Indianfields
30	1/15/2025	2042 Wells Rd.		Medical 017	0	Indianfields
31	1/15/2025	604 W. Lincoln St.		medical 018	0	City
32	1/16/2025	2676 N. Hurds Corner Rd.		veh. Crash, rescue X 2	0	Ellington
33	1/16/2025	3129 S. Murray Rd.		Medical 019	0	Wells
34	1/16/2025	373 N. State St.		medical 020	0	City
35	1/17/2025	1654 Colwood Rd.		Medical 021	0	Ellington
36	1/17/2025	5878 Bruce St.	Elkland FD	heat stove fire	0	Mutual
37	1/17/2025	546 E. Frank St.	Melissa Snyder	smell of gas	0	City
38	1/17/2025	L Higgins Rd. Caro M	James Wilkinson	unattended fire	3500	Juniata
39	1/17/2025	Colling & Bieble Rd.		2 vehicle crash	0	Almer
40	1/18/2025	1121 E. Caro Rd.		medical no #	0	City
41	1/18/2025	380 S. Hurds Corner Rd.		Medical 026	0	Wells
42	1/19/2025	1601 W. Gilford 113C		medical 027	0	City
43	1/19/2025	3211 W. Caro Rd.		Medical no #	0	Juniata
44	1/19/2025	4125 Ball Rd.	Cliff Doering	Barn fire	14,000	Juniata
45	1/20/2025	323 Madison St.		medical 028	0	City



Runs per Twp.



Fire vs Medical calls

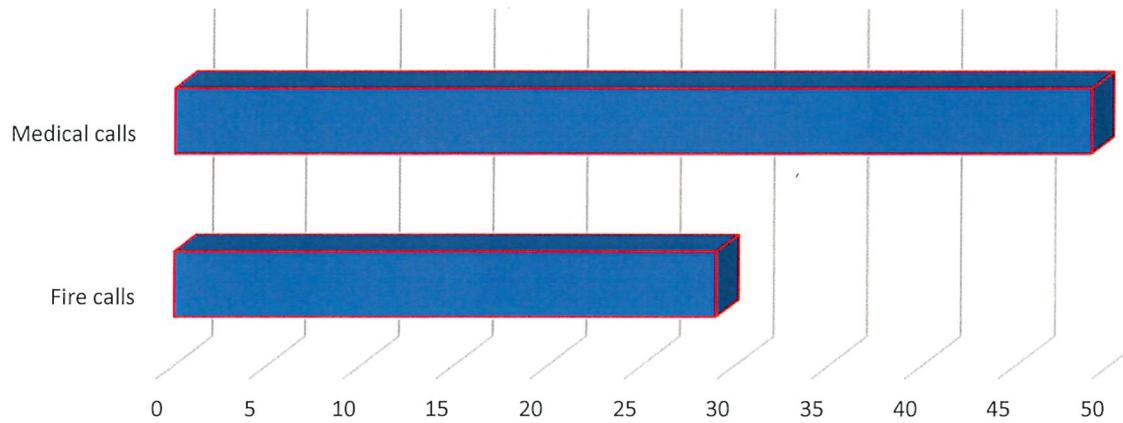
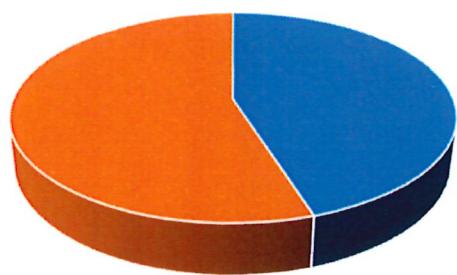


Chart Title



■ Medical recovery ■ Medical payroll



# CITY OF CARO CODE ENFORCEMENT

February 2025 Council Code report

## January 2025 monthly review

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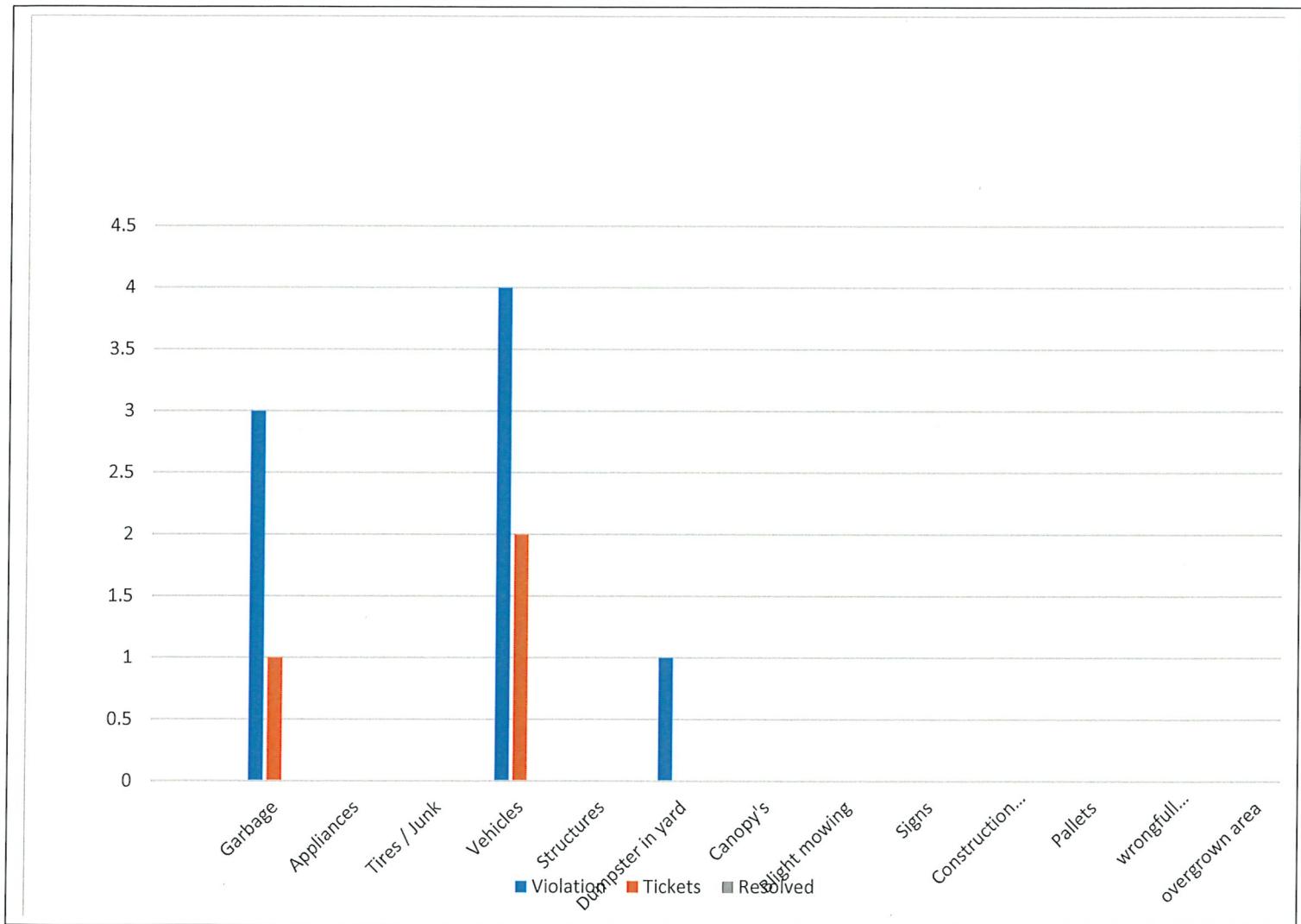


## CITY OF CARO CODE ENFORCEMENT

February 2025 Council Code report

January 2025 monthly review

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Brights cited  
Tickets issued for \$

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
GREGORY HUTCHISON  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, February 12, 2025  
RE: Agenda Item – Well #6 Repairs

---

Members of the Caro City Council,

As you know, during the discussion on the water system report earlier this year Council got detailed information about the status of Well #6 and why it was budgeted for repair work this fiscal year. As a reminder, \$50,000 was budgeted for the maintenance and repairs for this well in the budget.

As such, quotes were requested from the three companies which work on our wells, of which two were obtained, and the third declined due to the volume of work they already have. The quotes are:

Company	Location	Price
Peerless Midwest	Fenton, MI	\$44,066.00
Cribley Drilling Co., Inc.	Dexter, MI	\$25,174.80

Both quotes accomplish the task we need based on our specifications. This includes removal of the current pump, cleaning out the line, cameraing the line (which will hopefully let us know if there are issues which have resulted in lower flow capacity), and installation of the new pump. Both companies have worked for the City before with satisfactory results. It is the recommendation of DPW Superintendent Reese and I to award the job to Cribley Drilling Co., Inc. for the quoted price of \$25,174.80.

Options for motions are:

1. Motion to accept the quote from Cribley Drilling Co., Inc. of \$25,174.80 to perform maintenance at Well #6.
2. Motion to accept the quote from Peerless Midwest of \$44,066.00 to perform maintenance at Well #6.
3. Instruct the City Manager to obtain other quotes.
4. Postpone action.
5. Take no action.



#### QUOTATION

City of Caro  
317 South State Street  
Caro, MI 48723

QUOTE # \_\_\_\_\_ DLC 2024-1024-2  
\_\_\_\_\_

Attn: Mr. Tom Reese

DATE \_\_\_\_\_ October 24, 2024

REFERENCE \_\_\_\_\_

**Well No. 6 Pull and Overhaul**

Mobilize to site with 2 man crew, support truck and pump hoist rig. Set up and remove the pumping equipment from the well inspecting while pulling. Bring the pumping equipment back to our shop for inspection. A report will be provided with deficiencies. While the pump is out a certified hydrogeologist will mobilize to site to perform a down hole TV survey of the well and provide a report of the well condition. After the TV survey we will mobilize back to site, install the pumping equipment, test, disinfect the well and coordinate samples with the City.

Estimated labor, travel, equipment and materials to complete the above tasks \$44,066.00

Note: This proposal is considered to be worst case scenario and assumes everything needs to be replaced from the discharge elbow down. This includes the motor, pump, wire, drop pipe, poly pipe, gauges, bolts and gaskets. If it is determined that the well needs to be rehabilitated this will be provided on a separate proposal. We will know this better after the TV Survey.

Due to market volatility on materials, this quote is valid for 30 days from date of issue.

Total: \$44,066.00

ACCEPTED BY \_\_\_\_\_

PEERLESS-MIDWEST, INC.

TITLE \_\_\_\_\_

*DC Coulier*

DATE \_\_\_\_\_

DC Coulier, Project Manager



# CRIBLEY DRILLING CO., INC.

8300 DEXTER-CHELSEA ROAD  
DEXTER, MI 48130-9786  
734-426-4400 • 1-800-628-9355 • FAX 734-426-4414  
www.cribley.com



February 13, 2025

DATE

SOLD TO

OWNER'S NAME AND ADDRESS

City of Caro  
Attn: Tom Reese  
989-980-9087  
[treese@carocity.net](mailto:treese@carocity.net)

PULL PUMP  
SITE UNSEEN  
317 S. State St.  
Caro, MI 48723

Phone: Work \_\_\_\_\_ Home \_\_\_\_\_

QTY	DESCRIPTION	PRICE	AMOUNT	TOTAL
	<u>Pull Pump, Drop Pipe and Blow Well</u>			
8	Mobile-Demobile	\$2,000.00	\$2,000.00	
	Per Diem	\$800.00	\$800.00	
8	8 Hrs. w/ 3 men to pull pump, drop pipe and blow out well with air \$305.00/hr	\$305.00	\$2,440.00	
	Air Compressor	\$225.00	\$225.00	
4	4 Hrs. to pump well with small pump to remove particles stirred up from pump pull w/ 1.5HP test pump, set up and tear down, load/unload @ \$150.00/hr	\$150.00	\$600.00	
4	4 Hrs. pump to waste @ \$205.00/hr	\$205.00	\$820.00	
	Generator and Fuel	\$150.00	\$150.00	
8	8 Hrs. to reinstall pump @ \$305.00/hr	\$305.00	\$2,440.00	
189	189 ft. of new 4" drop pipe - 21' lengths, thread and coupled \$25.20/ft	\$25.20	\$4,762.80	
1	Model 230 20HP 66 Pump End. Will pump 200 GPM @ 305 TDH	\$5,339.00	\$5,339.00	
1	Franklin 20HP Motor 240/480V 3 Phase	\$3,998.00	\$3,998.00	
	<u>Two (2) Hour Pump Test w/ Water Level Readings After Pump Is Reinstalled</u>			
	Camera/Video well record and supply City of Caro a recorded video (memory stick)	\$1,600.00	\$1,600.00	
	Total estimated (more or less)			
			\$25,174.80	\$25,174.80
	Estimate to be signed prior to any work started/scheduled			
	Note: Price does <u>not</u> include any well rehabilitation such as acid treatment, brushing, etc.			
*	Note: This estimate is given site unseen and does not represent any difficult site conditions that may exist.			
*	Note: Cribley Drilling Co., Inc. is not responsible for structural damage if excavation is necessary next to foundations or footings.			
*	Note: site conditions may require add'l time and equipment to move truck on site. Any time/equipment used to get truck on site will be at an add'l charge. Site restoration costs not included.			
*	Note: Cribley Drilling Co., Inc. will not be held responsible for any underground infrastructure that is not marked by MISS DIG or other than Cribley Drilling Co., Inc.			
	If you have any questions or to schedule, please contact the office 734-426-4720			<a href="mailto:service@cribley.com">service@cribley.com</a>

Accepted by (sign and print name)

Date:

Please sign all pages

Bills not paid within 30 days begin to accrue interest at the rate of 1.5% per month (equivalent to 18% per year). For your convenience, we accept Visa and MasterCard.

Payment by credit card can be arranged by phone.  
Credit card transactions will be charged a 3% processing fee

Page 1 of 2

February 13, 2025

City of Caro  
Attn: Tom Reese  
989-980-9087  
[treese@carocity.net](mailto:treese@carocity.net)

PULL PUMP  
SITE UNSEEN  
317 S. State St.  
Caro, MI 48723

While working on this project, Cribley Drilling will not be held responsible for damage to: asphalt or cement surfaces, sidewalks, and/or driveways while entering, leaving or moving equipment over these areas. Also we will not be held responsible for irrigation systems, lawns, trees, landscaping and shrubs/plantings. Not responsible for carpeting, wood flooring, or any damage inside while we are installing the pressure tank & fittings. If you would like to put down temporary floor coverings before we enter, that is recommended to limit damage to interior floor surfaces.

We do not guarantee that you will get water that is free of coliform, arsenic, nitrates, tannin or any other substance that flows freely below ground.

\*\*\*\*\*  
Cribley Drilling Co., Inc., is required to be registered according to the Michigan Dept of Environmental Quality. All work will be performed under one of the following Registration Numbers: 81-2014, 81-1872 or 81-0524

Prices include material and labor. Any deviation from these charges involving extra material or labor will become an additional charge. These prices allow for general clean up of a site, NOT restoration to pre-drilling condition. Effort is made to minimize the disruption caused by heavy equipment but some disruption of grass and landscaping will occur and restoration of same is not included in the prices quoted herein. Trenching and backfill charges do not include restoration to original condition.

Acceptance of this estimate constitutes an acknowledgement that client will pay all bills in full within 30 days after billing unless prior arrangements have been made with Cribley Drilling Co., Inc. Bills not paid in 30 days will begin to accrue service charges of \$5.00 or 1 1/2 % per month, whichever is greater, and client hereby agrees to pay said service charges. If Cribley Drilling Co., Inc., finds it necessary to file a construction lien or any other legal action or collection against the owner or the property for non-payment of charges due, the customer agrees to pay any and all fees and costs incurred. (Including court costs, attorney fees and costs incurred by Cribley Drilling Co., Inc., collection agency fees or costs) All material remains the property of Cribley Drilling Co., Inc. until the bill is paid in full and client agrees Cribley may reclaim equipment not paid for as agreed herein. Cribley Drilling Co., Inc. warranty issued only upon full payment of all bills.

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Accepted by (sign and print name)

Date:

Please sign all pages

Page 2 of 2



## Water Well And Pump Record

Completion is required under authority of Part 127 Act 368 PA 1978.



Import ID: 79137934301

Failure to comply is a misdemeanor.

Tax No:	Permit No:	County: Tuscola		Township: Almer	
Well ID: 79000000109		Town/Range: 13N 09E	Section: 34	Well Status: 1130	WSSN: 1130
		Source ID/Well No: CARO WELL #6			
Distance and Direction from Road Intersection: WSSN# 01130; 2050' N OF GILFORD RD & 1250' W OF CLEAVER					
Well Owner: VILLAGE OF CARO					
Well Address: CARO WELL #6 CARO, MI 48723			Owner Address: CARO, MI 48723		
Method of Collection: GPS Std Positioning Svc SA Off					

Drilling Method: Rotary	Well Use: Type I public	Pump Installed: No		
Well Depth: 365.00 ft.	Date Completed: 6/19/1969	Pressure Tank Installed: No		
Well Type: Replacement	Height: 0.50 ft. above grade	Pressure Relief Valve Installed: No		
Casing Type: Unknown				
Casing Joint: Unknown				
Casing Fitting: None				
Diameter: 10.75 in. to 207.00 ft. depth				
Borehole: 9.88 in. to 185.00 ft. depth				
13.50 in. to 365.00 ft. depth				
Static Water Level: 82.00 ft. Below Grade	Formation Description			
Well Yield Test: Yield Test Method: Unknown	Thickness			
Pumping level 190.00 ft. after 12.00 hrs. at 150 GPM	Brown Clay	10.00	10.00	
	Blue Clay	30.00	40.00	
	Blue Clay & Stones	5.00	45.00	
Screen Installed: Yes	Filter Packed: No	Blue Clay	20.00	65.00
Screen Diameter: 4.00 in.	Blank: 0.00 ft. Above	Gray Sand Fine	15.00	80.00
Screen Material Type:		Gray Clay & Gravel	5.00	85.00
Screen Installation Type: Unknown		Green Clay Sandy	10.00	95.00
Slot Length	Set Between	Sand Fine	5.00	100.00
40.00 40.00 ft.	126.00 ft. and 166.00 ft.	Green Clay Sandy	15.00	115.00
Fittings: None		Blue Clay & Gravel	10.00	125.00
		Gravel	1.00	126.00
		Shale W/Gravel	14.00	140.00
		Limestone W/Gravel	15.00	155.00
Well Grouted: Yes	(Continued On Page 2)			
Grouting Material	Bags	Additives	Depth	Geology Remarks:
Neat cement	0.00	None	0.00 ft. to 0.00 ft.	
Wellhead Completion: Unknown	Drilling Machine Operator Name: C. MC CRAKEN			
Nearest Source of Possible Contamination:	Employment: Unknown			
Type	Distance	Direction		
Unknown	0 ft.			
Abandoned Well Plugged: No	(Continued on page 2)			
Reason Not Plugged:				
General Remarks: ORIGINAL WELLID# WAS 34001; 1ST WELL 185' 13.5 GPM & LARGE DRAWDOWN, STATICWL=68.8' ORIGINALLY 7.75" WITH 5" CASING '68; DEEPENED TO 365 IN '69				
Other Remarks:				



## Water Well And Pump Record

Completion is required under authority of Part 127 Act 368 PA 1978.

Welloptic

Import ID: 79137934301

Tax No:	Permit No:	County: Tuscola		Township: Almer	
Well ID: 79000000109		Town/Range:	Section:	Well Status:	WSSN:
		13N 09E	34		11130
		Source ID/Well No: CARO WELL #6			
Distance and Direction from Road Intersection:					
WSSN# 01130; 2050' N OF GILFORD RD & 1250'W OF CLEAVER					
Well Owner: VILLAGE OF CARO					
Well Address:			Owner Address:		
CARO WELL #6			CARO, MI 48723		
CARO, MI 48723			CARO, MI 48723		
Method of Collection: GPS Std Positioning Svc SA Off					

(Continued from Page 1)

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
GREGORY HUTCHISON  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, February 12, 2025  
RE: Agenda Item – Light Pole Policy

---

Members of the Caro City Council,

As you know, at the Committee of the Whole meeting Council reviewed adopting a formal policy for the placement of objects on our Light Poles in town. These objects have recently included the corn stalks for Pumpkin Festival, the Gingerbread men for Gingerbread Village, the high school graduation banners, and ribbons for awareness months from Tuscola County Behavioral Health.

As per the discussion, this draft policy was produced which mirrors our Banner Policy in terms of process and who can apply. Also, per the discussion, there is no charge and as with the Banner Policy the Light Pole requests would be approved administratively by the Clerk's office.

Options for motions are:

1. Motion to approve the Light Pole Policy (#25-001) as presented.
2. Postpone action.
3. Take no action.

# CITY OF CARO

## Light Pole Policy

- Only non-profit organizations will be authorized to place anything on light poles within the City.
- Objects shall be related to an activity taking place within the City of Caro.
- Fees – No fee will be charged.
- Sponsoring organizations shall place objects on light poles, in consultation with the City DPW. **PLACEMENT IS DONE AT OWN RISK.**
- City Clerk must approve all requests for objects to be placed on light poles.
- Objects shall be placed for a period not to exceed one month.
- No objects will be stored by City.
- Any objects left up after allotted time will be removed by the DPW and disposed of.
- The City reserves the right to refuse any objects which are unsightly, material is not durable or is deemed a safety factor.

### LIGHT POLE REQUEST

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_

EVENT: \_\_\_\_\_

OBJECT TO BE PLACED: \_\_\_\_\_

DATE OF PLACEMENT ON LIGHT POLE: \_\_\_\_\_

DATE OF REMOVAL FROM LIGHT POLE: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
By: City Clerk

Adopted by Council:

Policy # 25-001

# CITY OF CARO

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SCOTT R. CZASAK  
CITY CLERK  
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## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, February 12, 2025  
RE: Agenda Item – 2025 Cars and Crafts Road Closures

---

Members of the Caro City Council,

As you know, every year, we permit the closure of certain roads for the Cars and Crafts event put on by the Caro Chamber of Commerce. This year they have gotten their requests in with plenty of time to get approval from Council and work with MDOT on their approvals.

Specifically, they are requesting to close:

1. East Sherman Street closed from State Street to Court Street including the alley from Thursday, June 5 at 5:30 p.m. through Saturday, June 7, 7:00 p.m. for concession stands/food trucks.
2. Closure of side streets to ensure the safety of pedestrians enjoying the car show downtown, since the cars will be located directly on State Street (M81).
  - o East and West Lincoln Streets closed from State Street to alley from Saturday, June 7, 2025 7:00 a.m. through 4:00 pm
  - o East and West Burnside Street closed from State Street to alley, Saturday, June 7, 7:00 a.m. through 4:00 p.m., east and west and for potential activities and safety of community members and visitors to our community.
3. State Street closed on Saturday, June 7, 7:30 a.m. to approximately 4:30 p.m. from Frank Street to Grant Street for the car/bike/big rig show and other activities

Options for motions are:

1. Motion to approve the requested street closures for the 2025 Cars and Crafts event.
2. Postpone action.
3. Take no action.

February 4, 2025  
City Council- City of Caro  
317 South State Street, Caro, MI 48723  
**RE: CARS & CRAFTS WEEKEND 2025**

Dear City Council Members,

The Caro Chamber of Commerce Cars & Crafts Weekend committee has set the 2025 dates for June 6 -7, 2025. We would like to request the following from the City:

1. East Sherman Street closed from State Street to Court Street including the alley from Thursday, June 5 at 5:30 p.m. through Saturday, June 7, 7:00 p.m. for concession stands/food trucks.
2. Closure of side streets to ensure the safety of pedestrians enjoying the car show downtown, since the cars will be located directly on State Street (M81).
  - o East and West Lincoln Streets closed from State Street to alley from Saturday, June 7, 2025 7:00 a.m. through 4:00 pm
  - o East and West Burnside Street closed from State Street to alley, Saturday, June 7, 7:00 a.m. through 4:00 p.m., east and west and for potential activities and safety of community members and visitors to our community.
3. The Chamber will coordinate the placement of four (4) port-a-johns on Thursday, June 5 for the event on Friday and Saturday. Port-a-johns to be placed at the following locations: two (2) in the parking lot behind Continental Home Center; (2) in the parking lot off East Lincoln Street behind Community First Title. The Chamber will obtain the port-a-johns from an outside source.
4. Use of sidewalks on State Street, both sides, from Frank Street to Grant Street on Friday, June 6 and Saturday, June 7, 2025 for craft show and business sales of our business in the Caro Area.
5. State Street closed on Saturday, June 7, 7:30 a.m. to approximately 4:30 p.m. from Frank Street to Grant Street for the car/bike/big rig show and other activities. In the past the City of Caro has requested MDOT approval. *Will the procedure continue?*
6. The Chamber is requesting that a car cruise throughout Caro takes place after the car show. We would work with the Caro Police Department on logistics.
7. Assistance from DPW with coordination of ten (10) picnic tables (stored at the City Storage facility under an MOU agreement with the City) to be placed on East Sherman Street for concessions; two (2) picnic tables to be placed on West Lincoln Street for concessions; and six (6) garbage barrels to be placed on East Sherman Street and one (1) on West Lincoln Street. Electrical outlets on light posts to be in working order. Also, the use of the fire hydrate for water hook up on Sherman Street.
8. Request for DPW to place applicable detour signage/festival in progress signs in appropriate locations with sandbags to weigh the signs down in case of strong winds.
9. The Chamber will meet with Caro Police Department officials prior to the event and provide names and cell phone numbers of Chamber Board members and committee members involved. The City Manager will have a listing of cell phone numbers. The Chamber requests the same courtesy of City Officials to have contact numbers if an emergency occurs. The Chamber will also do a reminder call to 911 the morning of the event, Caro Police Chief notifies as well.
10. Requesting the cooperation of Tom Reese and his so accommodating DPW staff to assist us with miscellaneous items.
11. Requesting the cooperation of the City of Caro Fire Department & Caro Police Department wonderful staff with ladder truck, squad cars & First Responders for family events that will take place, as they have participated in past events.

If there are any questions, please call the Chamber office 673-5211.

Sincerely,

Kim Stevenson, Business Manager  
Caro Chamber of Commerce  
989.673.5211

# CITY OF CARO

CITY MANAGER  
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CITY CLERK  
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## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, February 12, 2025  
RE: Agenda Item – Mid-Year Budget Adjustments

---

Members of the Caro City Council,

As you know, when we received the first quarter fiscal report there were a few areas which raised concern due to the spending levels versus the original budget. However, due to the impending audit we did not take any action at that time. Now, with the audit completed and a more thorough review, the Administration is presenting a number of budget adjustments for Council's consideration.

The biggest items are related to projects which bled into this fiscal year from the last, namely the roof repairs to the DPW building, which due to the time of completion were paid out this year as opposed to last year. This project was scheduled to deplete the rest of our American Rescue Plan Act funds, along with the overage going to Capital Outlay in the Buildings and Grounds line. Ironically, we also had two projects from last year's budget overlap into this year's budget at City Hall but due to the roof repair project coming in so far below budget the line is actually still under budget and does not need adjustment at this time.

Secondly, a large amount needing adjustment is due to the costs from the legal matters the City had with property tax challenges, which required not just unexpected legal work but an unexpected appraisal cost. These costs require adjustments as they were unexpected events.

Thirdly, a number of lines are coming in hotter than expected due mostly to a miscalculation during the initial budget process for DPW staff levels, as we had a staff member off most of last year with an injury, that return was improperly adjusted for throwing many items into being higher than projected at this time, which we seek to adjust to correct those miscalculations before they go over.

Next, we have adjustments which are simply because certain items are coming in more expensive than expected. Items such as increased state tests, electricity costs, and unexpected purchases, such as my need to increase my technology line due to my computer needing urgent replacement.

Also, we are striving to be more accurate when tracking our employees' work, whereas this has led to certain areas where no money was budgeted having costs in those lines as we strive to be more accountable as to where work is done and being more specific in terms of tracking.

Lastly, there are simply still a stray typo or two which was missed during the initial budget process, most notably the police lease payment line which had a zero dropped by mistake.

Importantly, we are not just seeking adjustments to increase lines, we are also seeking a number of reductions which would offset the increased line items outside of the projects which bled over from last year. Namely, some of these adjustments include reducing the projected amount of Contracted Services in both Street Funds as we have no more major projects planned in the fiscal year and do not plan on doing any skip patching in the spring. Also, a few Hospitalization Insurance lines are being adjusted down as the costs are not as high in certain areas as expected, and lastly the Capital Outlay in the Equipment Fund is dropping the cost of the planned acquisition of a Replacement Dump Box as it would be impossible to get one before the end of the Fiscal Year, along with dropping the cost savings we realized by finding a bucket truck for over half the cost we budgeted for.

The budget is an active document and will at times need these sorts of adjustments as we go throughout the year. By making mid-year adjustments instead of doing adjustments only at the end of the fiscal year, we can keep an active eye on where we are going, and course correct where necessary and proper.

Options for motions are:

1. Motion to approve the requested mid-year budget adjustments.
2. Postpone action.
3. Take no action.

Account Number	Account Title	2022-23		2023-24		2024-25		% Variance	Proposed Amended Budget	Increase/Decrease
		Pri Year 2 Actual	Pri Year Actual	Cur Year Budget	Cur Year Actual	Budget Actual	Budget Actual			
<b>GENERAL FUND</b>										
101-000-432-003	LIEU OF TAX DISTRIB-SUGARTREE	-2,482.50	-2,610.00	-1,360.00	-1,224.50	-135.50	90.04%	-3,100.00	1,740.00	
101-000-657-003	FINES - BLIGHT	16,294.19	11,620.50	5,000.00	13,433.00	-8,433.00	268.66%	15,000.00	-10,000.00	
101-172-750-000	TECHNOLOGY	14.99	0.00	500.00	975.00	-475.00	195.00%	1,000.00	500.00	
<b>TREASURER</b>										
101-253-717-000	LIFE INSURANCE	186.56	186.44	152.39	122.91	29.48	80.65%	220.00	67.61	
101-253-719-000	SHORT/LONG TERM DISABILITY	524.50	555.30	433.48	395.21	38.27	91.17%	680.00	246.52	
101-253-750-001	SOFTWARE MAINTENANCE AGREEMENT	1,829.25	3,474.47	1,850.00	1,806.94	43.06	97.67%	3,322.00	1,472.00	
101-253-801-000	CONTRACTED SERVICES	5,562.23	11,851.86	5,000.00	5,617.45	-617.45	112.35%	47,500.00	42,500.00	
101-253-801-002	CONTRACTED SERV - JANITORIAL	3,158.82	2,306.44	1,405.00	1,403.92	1.08	99.92%	2,610.00	1,205.00	
101-253-965-000	LIABILITY INSURANCE	661.96	704.37	599.48	364.17	235.31	60.75%	1,460.00	860.52	
101-257-801-000	CONTRACTED SERVICES	29,250.00	33,748.04	29,211.00	24,765.72	4,445.28	84.78%	37,000.00	7,789.00	
<b>CLERK</b>										
101-260-718-000	RETIREMENT	3,620.06	4,463.72	4,753.06	2,748.43	2,004.63	57.82%	5,200.00	446.94	
101-260-801-002	CONTRACTED SERV - JANITORIAL	3,158.82	2,306.44	2,000.00	1,403.92	596.08	70.20%	2,610.00	610.00	
101-260-965-000	LIABILITY INSURANCE	661.96	704.37	599.48	364.17	235.31	60.75%	1,460.00	860.52	
<b>ELECTIONS</b>										
101-262-716-000	HOSPITALIZATION INSURANCE	0.00	1,289.26	1,076.79	1,804.64	-727.85	167.59%	3,450.00	2,373.21	
101-262-718-000	RETIREMENT	968.01	1,084.26	916.00	686.00	230.00	74.89%	1,300.00	384.00	
<b>BUILDING &amp; GROUNDS</b>										
101-265-703-000	WAGES - PART TIME	426.02	651.00	500.00	1,642.50	-1,142.50	328.50%	2,500.00	2,000.00	
101-265-715-000	PAYROLL TAXES	2,664.24	3,298.94	3,120.12	1,866.45	1,253.67	59.82%	3,960.00	839.88	
101-265-718-000	RETIREMENT	2,356.46	3,036.45	2,755.25	1,645.01	1,110.24	59.70%	3,600.00	844.75	
101-265-719-000	SHORT/LONG TERM DISABILITY	380.89	455.24	545.36	313.89	231.47	57.56%	630.00	84.64	
101-265-776-000	O&M SUPPLIES	9,724.36	12,645.28	7,500.00	12,961.48	-5,461.48	172.82%	17,000.00	9,500.00	
101-265-943-000	EQUIPMENT RENT	24,179.89	37,631.02	20,000.00	24,358.78	-4,358.78	121.79%	35,000.00	15,000.00	
101-265-965-000	LIABILITY INSURANCE	13,840.61	16,556.76	11,632.84	7,066.60	4,566.24	60.75%	16,000.00	4,367.16	
101-265-970-003	CAPITAL OUTLAY - DPM GARAGE	6,223.00	0.00	35,000.00	55,395.00	-20,395.00	158.27%	55,395.00	20,395.00	
101-265-970-004	CAPITAL OUTLAY - ARPA FUNDS	106,890.00	0.00	0.00	164,095.00	-164,095.00	100.00%	164,095.00	164,095.00	
<b>POLICE</b>										
101-301-717-000	LIFE INSURANCE	1,506.22	1,704.12	1,777.86	1,017.45	760.41	57.23%	2,095.00	317.14	
101-301-719-000	SHORT/LONG TERM DISABILITY	4,758.04	5,686.93	6,110.91	3,739.08	2,371.83	61.19%	7,543.00	1,432.09	
101-301-991-000	LEASE PAYMENT - PRINCIPAL	10,146.26	20,036.24	2,036.24	20,572.08	-18,535.84	1010.30%	20,572.08	18,535.84	
<b>CODE ENFORCEMENT</b>										
101-371-702-000	CODE ENFORCEMENT WAGES	18,593.29	15,766.28	13,925.60	8,776.66	5,148.94	63.03%	16,300.00	2,374.40	
101-371-715-000	PAYROLL TAXES	1,463.39	1,189.32	181.79	662.13	-480.34	364.23%	1,250.00	1,068.21	
101-371-853-000	TELEPHONE	431.38	332.99	175.00	206.41	-31.41	117.95%	395.00	220.00	
101-371-860-000	GAS	1,014.41	877.78	750.00	866.27	-116.27	115.50%	1,735.00	985.00	

Account Number	Account Title	2022-23		2023-24		2024-25		Variance Budget:Actual	% Variance Budget:Actual	Proposed Amended Budget	Increase/ Decrease
		Pri Year-2 Actual	Pri Year Actual	Cur Year Budget	Cur Year Actual	10,530.00	-9,530.00				
101-371-956-000	MISC/CONTINGENCY	1,439.19	7,975.50	1,000.00		10,530.00				15,000.00	
<b>PUBLIC WORKS</b>											
101-441-719-000	SHORT/LONG TERM DISABILITY	1,002.04	1,404.87	1,574.87	947.79	627.08	60.18%	1,790.00	215.13		
101-441-926-000	STREET LIGHTS - ELECTRIC	54,316.71	65,718.73	50,000.00	34,102.22	15,897.78	68.20%	75,000.00	25,000.00		
<b>ZONING</b>											
101-702-702-000	WAGES ZONING ADMIN	15,473.89	12,381.35	12,870.00	7,018.86	5,851.14	54.54%	13,625.00	755.00		
101-702-715-000	PAYROLL TAXES	1,175.70	924.49	978.00	524.32	453.68	53.61%	1,035.00	57.00		
101-702-718-000	RETIREMENT	1,304.30	1,184.06	1,219.52	670.34	549.18	54.97%	1,365.00	145.48		
<b>COMMUNITY PROMOTIONS</b>											
101-703-702-000	WAGES	29,445.59	5,030.46	0.00	4,090.56	-4,090.56		5,540.00			
101-703-715-000	PAYROLL TAXES	2,243.25	367.79	0.00	301.02	-301.02		421.04			
101-703-718-000	RETIREMENT	2,768.35	311.21	0.00	155.09	-155.09		400.00			
101-703-853-000	TELEPHONE	284.58	265.85	0.00	122.70	-122.70		246.00			
101-703-943-000	EQUIPMENT RENT	2,704.84	2,369.24	3,000.00	3,854.47	-854.47	128.48%	5,500.00	2,500.00		
<b>PARKS &amp; REC</b>											
101-751-702-000	WAGES-DPW	9,223.40	7,818.49	6,842.36	6,997.69	-155.33	102.27%	11,105.00	4,262.64		
101-751-750-000	TECHNOLOGY	775.93	1,194.78	1,000.00	748.83	251.17	74.88%	1,500.00	500.00		
101-751-750-001	SOFTWARE MAINTENANCE AGREEMENT	0.00	0.00	0.00	165.80	-165.80		400.00	400.00		
<b>FAIRGROUNDS</b>											
101-753-702-000	WAGES	1,123.85	1,754.69	0.00	2,163.19	-2,163.19		3,413.00	3,413.00		
101-753-702-001	DPW WAGES FAIRTIME	21.62	185.91	0.00	227.68	-227.68		227.68	227.68		
101-753-715-000	PAYROLL TAXES	124.75	143.07	119.19	186.03	-66.84	156.08%	265.00	145.81		
101-753-718-000	RETIREMENT	68.33	128.86	0.00	157.24	-157.24		256.66	256.66		
<b>CHIPPEWA LANDING</b>											
101-754-702-002	WAGES	669.55	511.65	0.00	981.55	-981.55		1,000.00	1,000.00		
101-754-703-000	WAGES - PART TIME	312.00	0.00	392.08	1,117.50	-775.42	285.02%	1,200.00	807.92		
101-754-715-000	PAYROLL TAXES	72.65	35.96	29.80	154.87	-125.07	519.70%	155.00	125.20		
101-754-718-000	RETIREMENT	46.86	35.81	0.00	54.98	-54.98		55.00	55.00		
101-754-721-000	WORKER'S COMP INSURANCE	7.62	3.96	0.00	2.26	-2.26		2.50	2.50		
<b>MAJOR STREETS FUND</b>											
202-451-702-000	WAGES	193.92	93.83	0.00	361.67	-361.67		361.67	361.67		
202-451-715-000	PAYROLL TAXES	14.09	6.85	0.00	25.77	-25.77		25.77	25.77		
202-451-718-000	RETIREMENT	13.57	6.56	0.00	25.30	-25.30		25.30	25.30		
202-451-801-000	CONTRACTED SERVICES - CONST.	122,005.18	22,368.25	150,000.00	54,380.33	95,619.67	36.25%	100,000.00	-50,000.00		
202-451-943-000	EQUIPMENT RENT	328.35	0.00	0.00	412.69	-412.69		412.69	412.69		
<b>TRUNKLINE MAINT</b>											
202-464-702-000	M81 ROUTINE MAINTENANCE WAGES	355.06	810.50	300.00	357.92	-57.92	119.31%	800.00	500.00		
202-464-702-001	M24 ROUTINE MAINTENANCE WAGES	118.32	119.35	125.00	371.24	-246.24	296.99%	371.24	246.24		
202-464-715-000	PAYROLL TAXES	33.62	66.33	30.00	51.62	-21.62	172.07%	89.07	59.07		

Account Number	Account Title	2022-23		2023-24		2024-25		Variance	% Variance	Proposed Amended	Increase/ Decrease
		Pri Year 2 Actual	Pri Year Actual	Cur Year Budget	Cur Year Actual	Budget	Budget/Actual				
202-464-718-000	RETIREMENT	12.47	47.42	25.00	37.01	-12.01	148.04%	75.00	50.00		
<b>TRUNKLINE SWEEPING</b>											
202-466-702-000	M81 SWEEPING WAGES	780.18	416.44	125.00	601.06	-476.06	480.85%	900.00	775.00		
202-466-702-001	M24 SWEEPING WAGES	465.98	125.10	75.00	496.98	-421.98	662.64%	120.00	45.00		
202-466-715-000	PAYROLL TAXES	73.42	38.01	10.00	79.06	-69.06	790.60%	77.52	67.52		
202-466-718-000	RETIREMENT	73.12	37.91	10.00	76.88	-66.88	768.80%	77.00	67.00		
<b>TREE TRIMMING</b>											
202-470-999-014	M24 TREE CUTTING EQUIP RENTAL	0.00	0.00	0.00	98.16	-98.16		98.16	98.16		
<b>SIGN MAINT</b>											
202-475-702-001	M24 SIGN MAINTENANCE WAGES	48.95	0.00	0.00	119.69	-119.69		119.69	119.69		
202-475-715-000	PAYROLL TAXES	10.84	3.52	0.00	8.58	-8.58		8.58	8.58		
202-475-718-000	RETIREMENT	1.35	3.22	0.00	8.37	-8.37		8.37	8.37		
202-475-943-000	M81 TRAFFIC SIGNS EQUIP RENTAL	38.92	24.05	0.00	36.81	-36.81		36.81	36.81		
<b>WINTER MAINT</b>											
202-479-702-000	M81 SNOW/ICE SCRAPPING WAGES	2,355.95	739.34	750.00	737.43	12.57	98.32%	1,350.00	600.00		
202-479-702-003	M24 SNOW/ICE SCRAPPING WAGES	800.32	523.80	450.00	488.94	-38.94	108.65%	768.00	318.00		
202-479-715-000	PAYROLL TAXES	253.19	90.18	100.00	87.28	12.72	87.28%	160.97	60.97		
202-479-943-003	M24 WINTER SCRAPPING EQ RENTAL	1,410.38	1,340.63	1,200.00	1,259.96	-59.96	105.00%	1,500.00	300.00		
<b>ADMIN</b>											
202-483-717-000	LIFE INSURANCE	52.25	80.63	77.46	49.56	27.90	63.98%	85.00	7.54		
202-483-719-000	SHORT/LONG TERM DISABILITY	195.26	323.08	327.51	212.12	115.39	64.77%	395.00	67.49		
202-483-853-000	TELEPHONE	465.30	354.71	250.00	184.27	65.73	73.71%	331.12	101.12		
<b>LOCAL STREETS</b>											
<b>ST/STM MAINT</b>											
203-463-702-000	WAGES	22,250.11	30,581.52	20,527.09	19,945.35	581.74	97.17%	37,000.00	16,472.91		
203-463-703-000	WAGES - PART TIME	1,562.21	3,027.00	0.00	2,190.00	-2,190.00		3,000.00	3,000.00		
203-463-715-000	PAYROLL TAXES	1,740.44	2,446.14	1,560.06	1,602.71	-42.65	102.73%	3,040.00	1,479.94		
203-463-718-000	RETIREMENT	1,350.97	1,974.94	1,380.20	1,301.08	79.12	94.27%	2,515.00	1,134.80		
203-463-776-001	MAINTENANCE SUPPLIES - SALT	5,142.21	5,557.57	5,500.00	6,412.74	-912.74	116.60%	6,412.74	912.74		
203-463-801-000	CONTRACTED SERVICES	28,999.23	84,900.00	100,000.00	47,203.00	52,797.00	47.20%	60,000.00	-40,000.00		
<b>ADMIN</b>											
203-483-717-000	LIFE INSURANCE	52.26	80.63	77.46	49.56	27.90	63.98%	85.00	7.54		
203-483-853-000	TELEPHONE	465.30	296.23	250.00	184.28	65.72	73.71%	355.00	105.00		
<b>MUNICIPAL STREETS</b>											
<b>SIDEWALKS</b>											
204-442-719-000	SHORT/LONG TERM DISABILITY	95.24	113.82	126.68	78.47	48.21	61.94%	240.00	113.32		
204-442-776-000	SUPPLIES & MATERIALS	55.20	0.00	100.00	1,039.09	-939.09	1,039.09%	1,039.09	939.09		
<b>ALLEYS</b>											
204-443-702-000	ALLEYS REPAIR/MAINT WAGES	420.85	808.27	0.00	756.10	-756.10		756.10	756.10		
204-443-715-000	PAYROLL TAXES	30.09	56.85	0.00	53.09	-53.09		53.09	53.09		

Account Number	Account Title	2022-23		2023-24		2024-25		Variance Budget:Actual	% Variance Budget:Actual	Proposed Amended Budget	Increase/ Decrease
		Pri Year-2 Actual	Pr Year Actual	Cur Year Budget	Cur Year Actual	Cur Year Budget	Cur Year Actual				
204-443-718-000	RETIREMENT	26.94	47.00	0.00	49.76	-49.76	-49.76	49.76	49.76	49.76	49.76
204-443-776-000	SUPPLIES & MATERIALS	0.00	0.00	0.00	956.39	-956.39	-956.39	956.39	956.39	956.39	956.39
<b>PARKING LOTS</b>											
204-444-702-000	PARKING LOTS REPAIR/MAIN WAGES	5,128.52	5,961.45	0.00	4,222.71	-4,222.71	-4,222.71	4,222.71	4,222.71	4,222.71	4,222.71
204-444-715-000	PAYROLL TAXES	366.89	429.17	0.00	301.65	-301.65	-301.65	301.65	301.65	301.65	301.65
204-444-718-000	RETIREMENT	214.25	345.66	0.00	211.86	-211.86	-211.86	211.86	211.86	211.86	211.86
204-444-776-000	SUPPLIES/MATERIALS	0.00	47.64	200.00	961.32	-761.32	-480.66%	961.32	961.32	961.32	961.32
<b>ADMIN</b>											
204-483-717-000	LIFE INSURANCE	45.89	31.35	29.21	18.83	10.38	64.46%	34.00	34.00	4.79	4.79
204-483-718-000	RETIREMENT	1,387.51	755.59	875.50	503.64	371.86	57.53%	1,010.00	1,010.00	134.50	134.50
204-483-719-000	SHORT/LONG TERM DISABILITY	168.28	127.33	126.68	81.63	45.05	64.44%	140.00	140.00	13.32	13.32
<b>FIRE FUND</b>											
<b>FIRE CHIEF</b>											
216-336-702-001	DPW WAGES	1,325.36	375.30	0.00	261.95	-261.95	-261.95	261.95	261.95	261.95	261.95
216-336-715-000	PAYROLL TAXES	8,157.62	9,364.78	4,830.72	5,088.21	-257.49	105.33%	9,400.00	9,400.00	4,569.28	4,569.28
216-336-716-000	HOSPITALIZATION INSURANCE	415.79	1,163.32	797.60	1,411.10	-613.50	176.92%	2,500.00	2,500.00	1,702.40	1,702.40
216-336-991-000	LEASE PAYMENT - PRINCIPAL	0.00	63,205.23	14,000.00	16,060.59	-2,060.59	114.72%	16,060.59	16,060.59	2,060.59	2,060.59
216-336-999-003	DPW EQUIPMENT RENTAL	0.00	0.00	0.00	66.87	-66.87	-66.87	66.87	66.87	66.87	66.87
<b>DDA</b>											
<b>DDA-DPW</b>											
248-441-718-000	RETIREMENT	0.00	146.10	10.00	64.86	-54.86	64.86.60%	130.00	130.00	120.00	120.00
248-441-719-000	SHORT/LONG TERM DISABILITY	148.05	201.47	214.45	141.10	73.35	65.80%	245.00	245.00	30.55	30.55
248-441-943-000	EQUIPMENT RENTAL	555.00	1,381.43	500.00	769.84	-269.84	153.97%	1,500.00	1,500.00	1,000.00	1,000.00
<b>DDA</b>											
248-728-703-000	DDA WAGES - ADMIN	29,470.51	2,288.57	2,000.00	1,396.78	603.22	69.84%	2,600.00	2,600.00	600.00	600.00
248-728-716-000	HOSPITALIZATION INSURANCE	77.40	270.76	30,276.85	360.90	29,915.95	1.19%	700.00	700.00	-29,576.85	-29,576.85
248-728-801-000	DDA CONTRACTED SERVICES	11,015.64	18,507.52	20,000.00	18,477.71	1,522.29	92.39%	24,000.00	24,000.00	4,000.00	4,000.00
248-728-880-001	DDA SUSTAINABILITY EXPENSE	0.00	3,024.31	0.00	204.56	-204.56	-204.56	204.56	204.56	204.56	204.56
248-728-943-000	DDA EQUIPMENT RENT	7,612.13	3,533.43	1,000.00	1,273.09	-273.09	127.31%	1,500.00	1,500.00	500.00	500.00
248-728-963-000	PROPERTY TAXES	0.00	391.42	500.00	708.66	-208.66	141.73%	708.66	708.66	208.66	208.66
<b>FARMERS MARKET</b>											
248-733-900-000	FARMERS MARKET - ADVERTISING	5,391.62	2,664.15	500.00	738.66	-238.66	147.73%	738.66	738.66	238.66	238.66
248-733-956-000	FARMERS MARKET - SNAP EXPENSE	5,121.00	7,243.90	0.00	2,723.00	-2,723.00	-2,723.00	2,723.00	2,723.00	2,723.00	2,723.00
248-733-956-001	FARMERS MARKET - OTHER EXPENSE	141.41	318.85	250.00	1,021.41	-771.41	408.56%	1,021.41	1,021.41	771.41	771.41
248-733-956-002	FARMERS MARKET - KC PROG EXP	652.14	-1.02	200.00	391.81	-191.81	195.91%	391.81	391.81	191.81	191.81
248-733-956-003	PROJECT FRESH EXPENSES	710.00	145.00	0.00	960.00	-960.00	-960.00	960.00	960.00	960.00	960.00
<b>SEWER FUND</b>											
<b>SEWER OM&amp;R</b>											
590-540-716-000	HOSPITALIZATION INSURANCE	57,259.13	49,350.92	107,500.98	21,460.05	86,040.93	19.96%	60,000.00	60,000.00	-47,500.98	-47,500.98
590-540-760-000	POSTAGE	1,820.88	3,070.60	2,000.00	2,101.86	-101.86	105.09%	3,200.00	3,200.00	1,200.00	1,200.00

Account Number	Account Title	2022-23		2023-24		2024-25		% Variance	Proposed Amended Budget	Increase/ Decrease
		Pri Year	2 Actual	Pri Year	Actual	Cur Year Budget	Cur Year Actual	Budget-Actual		
590-540-776-001	LAB SUPPLIES	19,151.62	20,756.18	25,000.00	27,447.50	-2,447.50	109.79%	35,000.00	10,000.00	
590-540-853-000	TELEPHONE	2,845.71	2,535.60	1,500.00	1,464.27	35.73	97.62%	2,950.00	1,450.00	
<b>COLLECTION SYSTEM</b>										
590-545-702-000	COLLECTION SYSTEM WAGES	12,607.70	10,740.40	6,824.36	5,612.67	1,211.69	82.24%	10,700.00	3,875.64	
590-545-702-002	SEWER WAGES - ON CALL	4,174.14	4,427.72	3,421.18	2,120.39	1,300.79	61.98%	4,000.00	578.82	
590-545-920-000	ELECTRIC - LIFT STATIONS	14,089.74	19,384.68	10,000.00	27,206.95	-17,206.95	272.07%	54,000.00	44,000.00	
<b>WATER OM&amp;R</b>										
591-540-702-001	WAGES - LAB ANALYSIS	512.30	901.72	500.00	771.43	-271.43	154.29%	1,400.00	900.00	
591-540-777-000	STATE WATER TESTING & PERMITS	3,741.72	2,038.05	0.00	3,071.75	-3,071.75	3,071.75	3,071.75	3,071.75	
591-540-860-000	GAS & OIL	329.71	431.76	300.00	364.61	-64.61	121.54%	725.00	425.00	
<b>ADMIN</b>										
591-560-711-000	LIFE INSURANCE	235.44	237.86	220.96	149.45	71.51	67.64%	260.00	39.04	
591-560-718-000	RETIREMENT	6,657.61	4,988.28	5,447.67	3,018.30	2,429.37	55.41%	5,950.00	502.33	
<b>SANITATION FUND</b>										
596-521-703-000	WAGES - SEASONAL	1,950.00	5,460.00	2,500.00	3,022.50	-522.50	120.90%	5,000.00	2,500.00	
596-521-715-000	PAYROLL TAXES	462.84	838.59	520.02	447.79	72.23	86.11%	870.00	349.98	
596-521-760-000	POSTAGE	1,820.85	1,930.55	750.00	976.26	-226.26	130.17%	2,000.00	1,250.00	
596-521-943-000	EQUIPMENT RENT	3,638.70	7,740.29	4,000.00	4,057.29	-57.29	101.43%	6,000.00	2,000.00	
<b>ADMIN</b>										
596-560-711-000	LIFE INSURANCE	98.98	99.54	81.27	65.65	15.62	80.78%	115.00	33.73	
596-560-719-000	SHORT/LONG TERM DISABILITY	294.31	315.50	252.30	223.45	28.85	88.57%	385.00	132.70	
596-560-760-000	POSTAGE	18.64	516.54	50.00	447.32	-397.32	894.64%	900.00	850.00	
<b>EQUIPMENT FUND</b>										
<b>MOTOR POOL</b>										
661-575-702-000	WAGES - DPW	7,538.96	10,792.93	6,842.36	8,164.08	-1,321.72	119.32%	16,000.00	9,157.64	
661-575-702-001	ADMINISTRATIVE WAGES	9,995.74	14,744.55	12,353.63	7,504.35	4,849.28	60.75%	13,950.00	1,596.37	
661-575-715-000	PAYROLL TAXES	1,276.90	1,748.03	1,458.90	1,117.14	341.76	76.57%	1,300.00	341.10	
661-575-716-000	HOSPITALIZATION INSURANCE	2,552.30	4,999.47	29,472.51	3,165.18	26,307.33	10.74%	6,000.00	-23,472.51	
661-575-718-000	RETIREMENT	1,336.80	1,965.94	1,797.35	1,241.15	556.20	69.05%	2,375.00	577.65	
661-575-970-000	CAPITAL OUTLAY	68,779.40	0.00	139,000.00	22,217.00	116,783.00	15.98%	87,000.00	-52,000.00	
									252,074.46	

# CITY OF CARO

MANAGER  
SCOTT CZASAK  
CLERK  
RITA PAPP  
TREASURER  
TAMMY RIES  
ATTORNEY  
LAURA GENOVICH

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HEIDI PARKER

TO: City Council  
City Manager – Scott Czasak  
FROM: Tammy Ries, Treasurer  
SUBJECT: New investment  
DATE: 2/12/2025

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We have received the funds from our first draw on the Wastewater loan. The funds are currently in our savings account at Frankenmuth Credit Union. Our intention is to earn interest on these funds while the interest rates we can get for deposits is greater than the interest rate we are paying on the loan. The rate on the loan is 2%. Our first principle payment will be due 10/1/2026, so we have over a year and a half.

Our savings account is getting 3.88% right now. This rate is not locked in at all. It will vary with current market rates from month to month. The benefit is that it keeps the funds available to pay upcoming bills on the wastewater plant project.

Northstar bank has the best rate on CDARS right now. They are offering 3.8% on a one-year CDARS. This would make the funds unavailable for a year, but the interest rate would be guaranteed.

Action:

Option 1: Leave the funds in the savings account at Frankenmuth Credit Union.

Option 2: Move the funds to CDARS for one year at Northstar Bank at 3.8%.

Option 3: Take no action.



Outlook

## Weekly Rates

From Julie L. Smith <julie.smith@northstar.bank>

Date Mon 2/10/2025 9:00 AM

To Tammy Ries <treasurer@carocity.net>

February 10, 2025

## WHO YOU BANK WITH MATTERS

We are reaching out to bring awareness of two proven deposit service offerings at Northstar Bank - **ICS and CDARS** from the IntraFi network. These services are designed for those looking to **expand protection beyond the standard FDIC insurance coverage**. Most importantly, both programs provide peace of mind on deposit safety while earning a competitive interest rate and providing access through a single bank relationship. Plus, funds placed in CDARS and ICS stay local to support and build a stronger community.

If you would like more information on how we can help you **manage multiple accounts with additional FDIC insurance coverage**, please contact us.

## PUBLIC FUNDS WEEKLY RATES

### CD TERMS & RATES

**30 Days** 3.75%  
**60 Days** 3.90%  
**90 Days** 4.05%  
**120 Days** 3.95%  
**150 Days** 3.95%  
**180 Days** 4.00%  
**210 Days** 4.00%  
**270 Days** 3.95%  
**365 Days** 3.95%  
**18 Month** 4.00%  
**2 Year** 4.10%  
**3 Year** 4.05%

### ICS RATE

2.45%

### WIRE INSTRUCTIONS

Northstar Bank  
1960 Fred Moore Hwy.  
St. Clair, MI 48079  
Routing # 072414064  
FBO: Account name  
Account #

### CDARS TERMS & RATES

**4 Weeks** 3.60%  
**13 Weeks** 3.90%  
**26 Weeks** 3.85%  
**52 Weeks** 3.80%

[Learn More](#)

Please contact us for our competitive rates.  
We look forward to working with you!

BOBBIE J. FISHER  
Public Funds Officer  
810.329.7102

JULIE L. SMITH  
Public Funds Account Specialist  
810.329.7104

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**TO:** **City Council**  
**FROM:** **Karen Snider – Mayor**  
**SUBJECT:** **Mayor's Report**  
**DATE:** **February 17, 2025**

The City Manager, Clerk and I prepared the Council agenda for the February 13, 2025 council meeting.

February 3, 2025 Caro Rotary welcomed Melissa Deming from the Thumb Community Health Partnership to speak on Men's Mental Health. Man Therapy is available to the thumb. For more information about the partnership, visit [www.thumbhealth.org](http://www.thumbhealth.org).

I attended Caro Rotary on February 10, 2025 and was surprised to see so many people at the meeting. Several people from a 30-person group went on a mission trip and spent a week serving in Nicaragua. They did a presentation to Caro Rotary reviewing what each day of the week was about and showed pictures. In such a short time they were digging trenches and laying water lines to bring clean safe water to a rural community. They worked with people of El Manzano Dos on the Pacific coast. They did find some time to have fun and enjoy the people who live there. We thank them for their generous acts of kindness and hard work so other people can have a better life.

Planning was cancelled for February 10, 2025 due to lack of agenda items.

I attended Downtown Development Authority (DDA) meeting on February 11, 2025. Paige Rushlo, DDA assistant, is a fantastic asset to the DDA Board and is eager to get things up and running.

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## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Wednesday, February 12, 2025  
RE: City Manager's Report

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Members of the Caro City Council,

On this day, Abraham Lincoln's 216<sup>th</sup> Birthday, we are preparing for another round of winter snow here in Caro, now by the time this is read we will have already been through this round and cleaned up but it does give me hope that the Groundhog saw his shadow, for he is only right 35% of the time so we have the hope of an early spring.

The past two weeks have been spent ramping up our last few big projects by getting bid documents out in the field and preparing for our spring projects we will wrap up before the end of the fiscal year. Namely, Council will have the chance to review bids for the parking lot, sidewalk projects, website redesign, audit contractor, and City Hall bathroom update. Also, we will later on be getting a jump start on the 2026-2030 garbage contract so I can have accurate numbers for the budget.

In addition to my regular meetings with staff, residents, business interests, and Rotary attendance I finished my time in Bay City with the Michigan Municipal Executives Winter Institute. Time spent with my colleagues is always good, as was much of the programming on issues such as road funding, employee retention, health care costs, and the like. My next conference will be the Michigan Municipal Leagues Capital Conference in March in Lansing, which I selfishly always enjoy going back to if only to revisit an old memory or two of my time in Lansing, along with the educational and networking opportunities it presents.

The wastewater project is moving forward, however due to procurement issues we are still not in the active construction phase as projected, however in my discussions with HRC they have assured me we should fall too far behind schedule as long as the supply chain issues, and the weather cooperate. I did have to approve a small change in the plan as we will have to put a bigger pump in the lift station being moved by the splash pad in order to accommodate it, the Michigan Department of Environment, Great Lakes, and Environment required this change so we didn't have much of a choice, luckily this seems to be the only large change projected and as we don't have a lot of in the ground construction the possibilities for a large scale unknown issue are lower than other types of projects, so we should be under budget given the contingency costs we set aside in case of these issues popping up.

Enjoy the snow!

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**TO:** City Council/City Manager  
**FROM:** Rita Papp – City Clerk  
**SUBJECT:** Clerk's Report  
**DATE:** February 17, 2025

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- 2025 will be a slow year for elections. As of right now, we do not have an election in May. August and November are considered special elections on off years.
- City of Caro was selected for a local election audit to be conducted by the County Clerk's Staff on February 4, 2025 at 9:30 a.m. Audit was completed and the City of Caro had no major issues.
- Reposted the WWTP Superintendent position on Indeed, Michigan Rural Water Association, Delta College Job Board, city website, and city social media for 30 days. Interviews are in progress.
- Posted the vacant WWTP Operator Position on Indeed. Interviews are in progress.
- Working on the FY 2025/2026 Budget.
- Working with the City Manager to gather information for the Union Contract Negotiations.
- Posted Bids for Old Police Station Parking Lot, Sidewalks, Website Redesign, and Auditing Services.
- Attended DDA Meeting February 12, 2025.

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TO: City Council  
City Manager – Scott Czasak  
FROM: Tammy Ries, Treasurer  
SUBJECT: Treasurer's Report  
DATE: 2/12/2025

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The treasurer's office is getting ready to wrap up tax collection for 2024. The last day is February 28<sup>th</sup>. We have currently collected 94% of taxes billed.

I have attended several more webinars, and I have just registered for the first year of Institute.

We have begun working on next year's budget.

March's Board of Review will be held on March 3<sup>rd</sup>, 17<sup>th</sup>, & 18<sup>th</sup>.

Here is a small list of some of my other duties.

- Reconciled bank accounts
- Reconciled investment Accounts
- Prepared financial statements and reports
- Completed journal entries for interest, bank fees, and multiple other items
- Allocated taxes collected
- Disbursed taxes to various entities such as the library, schools, etc. twice monthly
- Assisted at the front desk during lunches and vacations
- Assisted residents with various questions and concerns